

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 5:30 p.m. OPEN SESSION – 7:00 p.m.

City Hall, Mike Balkman Chambers
9770 Culver Boulevard, Culver City, CA 90232

February 28, 2012

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Karlo Silbiger, President
Katherine Paspalis, Esq. Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Public Employee Performance Evaluation (Pursuant to GC §54957)
Title: Assistant Superintendent of Business Services; Director of Human Resources; Security Supervisor
- 3.2 Public Employment (Pursuant to GC §54957)
Title: Superintendent Search
- 3.3 Reinstatement of Pupil Services Case #03-10-11

- 3.4 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ali Delawalla, Assistant Superintendent Business Services; Patricia W. Jaffe, Superintendent
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)
- 3.5 Public Employee Performance Evaluation (Pursuant to GC §54957)
Title: 1 Elementary Teacher
- 3.6 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)
- 3.7 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 12
Classified Personnel Services Report No. 12

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING**

- 7.1 Culver City Unified School District (CCUSD) Re-Opener Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2011/2012 School Year

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____ Seconded by _____
Vote _____

9. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – January 24, 2012 and February 14, 2012
- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 12
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 12
- 9.6 Approval is Recommended for Culver City High School Students to Attend an Overnight Field Trip to Sacramento, California, March 18-20, 2012

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 American Citizenship Awards
- 10.2 Spotlight on Education – El Marino Language School and Farragut Elementary School

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 First Reading of Revised Administrative Regulation and Revised Board Policy 5131.7, Students – Weapons and Dangerous Instruments

12.2 First Reading of Revised Administrative Regulation and New Board Board Policy 5141.31, Students – Immunizations

13. **RECESS (10 Minutes)**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items**

14.1a Fifth Reading and Approval of Board Bylaw 9323, Meeting Conduct

Motion by _____ Seconded by _____ Vote _____

14.2 **Education Services Items**

14.2a Approval is Recommended for the Reinstatement of Pupil Services #03-10-11

Motion by _____ Seconded by _____ Vote _____

14.2b Second Reading and Approval of Revised Administrative Regulation 5111.1, Students – District Residency

Motion by _____ Seconded by _____ Vote _____

14.2c Approval is Recommended for Full-Day Kindergarten at El Marino Language School Beginning in the 2012-2013 School Year

Motion by _____ Seconded by _____ Vote _____

14.2d Approval is Recommended for Transitional Kindergarten to Begin in the 2012-2013 School Year

Motion by _____ Seconded by _____ Vote _____

14.3 **Business Items - None**

14.4 Personnel Items

14.4a Approval is Recommended for the Adoption of the Culver City Unified School District Re-Opener Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2011/2012 School Year

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS

- 15.1 Board Goals and Objectives Update
- 15.2 El Marino Adjuncts
- 15.3 2012 CSBA Delegate Assembly Election

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

March 13 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
March 27 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), City Hall (Chambers), 9770 Culver Blvd.

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

2/28/12

7.1

BOARD REPORT

7.1 Culver City Unified School District (CCUSD) Re-opener Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2011/2012 School Year.

The Re-opener Collective Bargaining Proposal from the Culver City Unified School District to the Association of Classified Employees (ACE) for the 2011/2012 school year is being presented. Pursuant to Government Code §3547, this proposal is presented for the purpose of public discussion and comment.



Culver City Unified School District
Administration Building 4034 Irving Place Culver City, CA 90232-2810
(310) 842-4220

CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT REOPENER PROPOSAL
2011-2012 ACE NEGOTIATIONS

The Culver City Unified School District Governing Board hereby submits its reopener proposal for 2011-2012 negotiations with the Association of Classified Employees (ACE), and proposes to maintain the provisions of the current 2011-2012 classified collective bargaining agreement, except as follows:

ARTICLE 3 - DURATION AND TERMINATION

Extend the term of agreement through June 30, 2015.


ARTICLE 32 - WAGES

Discuss compensation related issues in light of the District and State budget.

Discuss the application of holiday pay for security employees.

ADDITIONAL ARTICLE

CCUSD reserves the right to submit its second elected article during negotiations.

Submitted by: 
Leslie Lockhart
Director of Human Resources

Date: 

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>January 24, 2012</u>
Place:	<u>City Hall</u>	Time:	<u>5:45 p.m. – Public Meeting</u>
	<u>Mike Balkman Chambers</u>		<u>5:46 p.m. – Closed Session</u>
	<u>9770 Culver Boulevard</u>		<u>7:00 p.m. – Public Meeting</u>
	<u>Culver City 90232</u>		

Board Members Present

Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

Staff Members Present

Patricia W. Jaffe, Superintendent
Ali Delawalla
Eileen Carroll

Call to Order

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 5:45 p.m. The Board adjourned to Closed Session at 5:46 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Mr. Jerry Chabola led the Pledge of Allegiance.

Report from Closed Session

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing

7.1 2010-2011 California High School Exit Examination Apportionment Information Report 60 Day General Waiver Request

Mr. Silbiger opened the Public Hearing at 7:09 p.m. There being no comments from audience members Mr. Silbiger closed the Public Hearing at 7:10 p.m.

7.2 2010-11 California English Language Development Test Apportionment Information Report 60 Day General Waiver Request

Mr. Silbiger opened the Public Hearing at 7:11 p.m. There being no comments from audience members Mr. Silbiger closed the Public Hearing at 7:11 p.m.

7.3 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2011-2012 School Year

Mr. Silbiger opened the Public Hearing at 7:12 p.m. Amy Hodge, Special Education teacher spoke about her duties and feels that it is imperative to have preparation time. She also stated her concerns about growing class sizes. George Laase stated that any call for salary increases is premature. He stated that the average teacher salary was \$62,041 and is currently \$65,000 due to step and column increases. David Mielke provided a brief union updated and extended congratulations to the new Board members. He provided an overview of the CCFT Proposal. Mr. Mielke stated that the main concern for the teachers is class size. The Public Hearing was closed at 7:20 p.m.

7.4 Association of Classified Employees (ACE) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2011/2012 School Year

Mr. Silbiger opened the Public Hearing at 7:20 p.m. There being no comments from audience members Mr. Silbiger closed the Public Hearing at 7:21 p.m.

8. Adoption of Agenda

Mr. Silbiger suggested moving item 12.1 up on the agenda to follow item 10.1, then continue with item 10.2, and followed by 12.2 and 12.3. Board members agreed. It was moved by Ms. Paspalis and seconded by Ms. Siever to adopt the January 24, 2012 agenda as amended. The motion was unanimously approved.

9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Amanda Copeland requested that item 9.1 be withdrawn. David Mielke requested that item 9.2 be withdrawn. Ms. Siever requested that item 9.5 be withdrawn. It was moved by Ms. Chardiet and seconded by Ms. Goldberg to approve Consent Agenda Items 9.3, 9.6, 9.7, 9.8, 9.9, and 9.11 as presented. The motion was unanimously approved.

9.3 Acceptance of Gifts – Donations

9.6 CCHS Lacrosse Team Trip to Northern California, March 22-24, 2012

9.7 Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

9.8 2010-11 California High School Exit Examination Apportionment Information Report 60 Day General Waiver Request

9.9 2010-11 California English Language Development Test Apportionment Information Report 60 Day General Waiver Request

9.11 Student Teacher Agreement Between the Culver City Unified School District and University of Southern California

9.1 Approval is Recommended for the Minutes of Regular Meeting – December 13, 2011

Amanda Copeland requested this item be withdrawn to request that additional comments made by her be added to item 12.1. She also asked questions of Mr. Delawalla about the special education funding and expenditures. Ms. Copeland also asked where the funds come from to pay the District's special education attorneys. She asked to include the following comments to item 14.4b, the last paragraph on page 52: Ms. Paspalis suggested that Mr. Silbiger and Ms. Goldberg recuse themselves from voting on special education litigation issues because they spoke to members of the public on this topic. Ms. Siever requested that this item be withdrawn to clarify a statement on page 51 item number 11.5. In her comments where it states that "Instead of donating her salary..." she would like it clarified that it was not referencing her salary from West Los Angeles. She was referencing her stipend that she receives as a Board member. She also asked to clarify that she did not ask Mrs. Jaffe for a "write-up." She asked her for a "report" on the status of how the Board is progressing on their goals and objectives. Ms. Paspalis confirmed that there is no correction needed on item 14.4b. It is correct as it stands because the item was removed from the agenda. Mr. Silbiger asked for a correction to item 15.2 on page 49. Mr. Silbiger is the representative to the Fineshriber Foundation and not Ms. Paspalis. Mr. Silbiger requested that the Minutes be brought back to the next meeting for approval since there were several corrections. Mrs. Jaffe agreed.

9.2 Approval is Recommended for Purchase Orders and Warrants

David Mielke inquired about Purchase Order 58168. He wanted to know what fund was being used, and what we are getting from Loyola Marymount for that amount. Mr. Delawalla stated that it is part of a FLAP Grant. Mr. Mielke also had a comment regarding Purchase Order 58169. He was told that we cannot hire in-house language and speech specialists so we pay to contract out to private vendors. In speaking to the speech and language employees here in the District they think that it's got to be more cost effective to hire employees than to contract out. He stated that if we do not have competitive salaries than we will not get many applicants for those positions. Amanda Copeland commented that there is only about \$250 for Fagen, Friedman, and Fulfroost. She asked what happened to the bills for Attorney Jonathan Read to the District. She named some of the services that he has done for her daughter and felt that the bills should have been higher. Mr. Delawalla stated that the bills shown are all that have been received thus far. Susan Levy commented on consultants for speech therapy. She stated that she cannot get speech therapy for her son and he is now a senior in high school. She wondered if since it is not required if that is why they cannot get services. Ms. Siever noticed on page 2 the amount is high for "non-public school." She asked if the amount on page 2 was a cumulative amount. Mr. Delawalla stated that it is a projected amount based on the IEP. She asked what the average was annually on "non-public education." Mr. Delawalla stated it was about \$4.2 million. On page 11, Ms. Siever asked if the charges were for consultants for Special

Education Consultants. She would like to know if there is a code for consultants. Ms. Delawalla stated that they are trying to keep the code for consultants at 5850. She asked again how much does the District spend annually on consultants. Mr. Delawalla stated that the amount was provided in September when he presented the Unaudited Actuals and he will provide the information again at the end of the fiscal year. It was moved by Ms. Siever and seconded by Ms. Paspalis to approve purchase orders from December 3, 2011 through January 13, 2012 as presented. The motion was unanimously approved.

9.4 Approval is Recommended for the Certificated Personnel Reports No. 10

Mr. Mielke commented on items K and L. He stated that the unions have said that the gap between teachers and administration needs to be narrowed. Mr. Mielke asked the Board to not accept the resignation of Jerry Chabola. Scott Zeidman commented on Jerry Chabola who is resigning. Mr. Zeidman spoke about Mr. Chabola's dedication to the District and his many contributions. Losing Mr. Chabola will be a great loss to the District and Mr. Zeidman urged the Board to vote no on his resignation. Ms. Paspalis agreed with Mr. Ziedman and all Board members agreed that Mr. Chabola's dedication and hard work for the District was appreciated and would be missed. Ms. Siever stated that she spoke to Mrs. Lockhart who helped her understand the difference between additional assignments and extra assignments. It was moved by Ms. Paspalis and seconded by Ms. Siever to approve the Certificated Personnel Reports No. 10 as presented. The motion was unanimously approved.

9.5 Approval is Recommended for the Classified Personnel Reports No. 10

Ms. Siever's questions were answered during the discussion in 9.4. It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Classified Personnel Reports No. 10 be approved as presented. The motion was unanimously approved.

9.10 Acceptance of Compensation Report of the Members of the Board of Education

Mr. Laase thanked the Board for bringing the report in a timely fashion. He asked if the public would be seeing the final compensation for the prior Board. It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve the Acceptance of the Compensation Report of the Members of the Board of Education as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards

Mrs. Jaffe and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of January. The recipients were Emily Sugiyama from El Marino School; Hannah Tanchauco from El Rincon Elementary; Kaira Hernandez from La Ballona School; Cydnee Wells from Linwood E. Howe School; Hannah Gomez from Farragut School; Delon Barnes from Culver City Middle School; Janyra McNearly from Culver Park High School; and Layal Bishara from Culver City High School. Board members presented each recipient with a pin and a certificate; and thanked the students and their families for attending the meeting.

12. Information Items

12.1 2010-2011 Independent Audit Report

Mr. Delawalla introduced Michael Ash from Christy White, A Professional Accountancy Corporation who presented the 2010-2011 Independent Audit Report to the Board, and informed the Board when the audits take place during the year. Amanda Copeland suggested having copies for the audience available.

10.2 Spotlight on Education - La Ballona Elementary School and Culver Park High School/Independent Study

Christine Collins, Principal at La Ballona Elementary, reported on furthering the academic achievement agenda at La Ballona. She also spoke about what is happening at the school to improve test scores. Ms. Siever congratulated Ms. Collins on all of the awards that the school has received under her leadership. Ms. Siever also asked if the Successmaker Program was at all of the schools. Ms. Collins and Ms. Carroll confirmed that all elementary schools have the program and so does Culver City Middle School. Ms. Chardiet congratulated Ms. Collins and the staff at La Ballona. Ms. Carroll also congratulated Ms. Collins on the schools' achievements.

Ms. Carroll introduced Marianne Turner, Principal at Culver Park High School. Ms. Turner informed the Board about the current programs at Culver Park which included the HeArt Project and two new programs. One of the new programs is The K9 Connection which brings together rescue dogs and the students to promote responsibility with the students. The other program is the Youth Mentoring Connection. Ms. Turner was accompanied by student Michael Burke. Mr. Burke then presented information on the R.O.P. Program which he is a part of. He shared his experience and accolades that he has received in the program. Robert Zirgulis commented that Mr. Burke is a great student. Amanda Copeland stated that the K9 Connection was an amazing program to help teach responsibility. Ms. Goldberg stated that she received an invitation to an R.O.P. event and asked if Mr. Burke would be in attendance. He confirmed he would be. Ms. Siever commented that this was the second time in the past month that there has been a Culver Park student in the spotlight. Another Culver Park student won the Martin Luther King, Jr. essay competition. Board members thanked the presenters.

Mr. Silbiger asked Board members if they would mind doing items 12.2 and 12.3 and then taking recess. All Board members were in agreement.

12. Information Items (cont.)

12.2 CCUSD Litigation Against Students in the District

Amanda Copeland gave a Power Point presentation in representation of the Culver City Community for an Ethical School Board. She spoke about ~~her feelings on the unfair litigation against the District's special education students, the District's litigation with its special education students~~ and provided suggestions ~~on what to change in Board policies to handle litigation for special education.~~ **for a cost-benefit formula to be implemented in the Board's formal protocol for approving litigation against students and to assist in decreasing the waste of funds on attorneys.** Robert Zirgulis stated that he thinks money should go the students and not lawyers. He has seen how special education helps students and he feels that the District should put money towards the students. Gary Abrams expressed his disappointment with the vision of the District. Janet Chabola asked Ms. Copeland why she feels the District is denying her child an education. Ms. Copeland stated that her issues with the District began in 2005 and has been ongoing. Further discussion ensued.

12.3 Special Education Update

Jo-Anne Cooper presented information on the Special Education Department and how the IEP process works. She also explained how the ADR (Alternate Dispute Resolution) process works and the services that are offered in the District. **Ms. Cooper acknowledged that ADR is mandatory by law and stated that her office conducts resolution sessions with all special education students who disagree with their IEP offers.** Susan Levy spoke about her son's experience in the District and explained that the services in the high school are not working. Ms. Copeland commented on Ms. Cooper's presentation and stated that there is no ADR, **that legally required resolution sessions are refused by Ms. Cooper on every case with her child in the District** and that Ms. Cooper was lying. Ms. Copeland proceeded to provide additional information on her daughter's experience in the District.

13. Recess

The Board recessed at 9:10 p.m. and reconvened at 9:20 p.m.

11. Public Recognition

11.3 Student Representatives' Reports

Middle School Student Representative

Kaelyn Gsellman, Culver City Middle School Student Representative, was unable to stay to give her report due to the length of the meeting.

Culver Park Student Representative

Jessica Delgado, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Eliud Evans, Student Board Member, reported on activities at Culver City High School, including finals taking place this week on Wednesday, Thursday, and Friday. Cocoa and Cram was held last Wednesday which is day supported by LinkCrew to help students study for finals. He also reported on the many ASB fundraisers taking place in February which include Hot Dog on a Stick on Feb. 8th; Shakey's on Feb. 9th; and on Feb. 14th they will be serving hot cocoa in the morning and doing a Kiss the Snake Fundraiser in the afternoon. Mr. Evans announced they are holding a blood drive through the Red Cross on Feb. 10th, and having a yard sale in the front of the high school on March 10th. He gave a brief sports update. Mr. Eliud stated that he and other students that are friends of Sirak are concerned about how much school he has missed due to administration being unable to come to a decision regarding his punishment. They do not feel that one mistake should not be a deciding factor on the way his future unfolds.

11.1 Superintendent's Report

Mrs. Jaffe commended Ms. Collins, Ms. Turner, and Ms. Cooper on their presentation. She thanked Ms. Siever for her participation in the Martin Luther King, Jr. event and provided the names of the students who won the essay competition. Mrs. Jaffe reported on her attendance at the budget workshops and the Facilitation Workshop for Chaotic Times. She stated that the Friends of the Library event was fantastic. Mrs. Jaffe announced that she has started "Meeting in a Minute" which gives a brief summary on the website of actions taken at the Board meetings. She then gave a breakdown of each department showing all of the cuts that have been made over the past three years in the District Office.

11.2 Assistant Superintendents' Reports

Ms. Carroll reported on the latest Anti-Bullying Task Force meeting and stated that a grant was found in the amount of \$15,000 that the District is going to apply for. The funds would be to implement the Olweus Program. Ms. Carroll also provided an update on professional development workshops in the District.

Mr. Delawalla stated that on January 5th the Governor released his budget proposal. Mr. Delawalla provided a brief summary of the proposal and how it would affect education.

11.4 Members of the Audience

Members of the audience spoke about:

- Aster Dejene stated that she has a son at the high school who is not perfect, but his recent school record shows he has made big progress. She asked the Board not to throw her son out of school.
- David Mielke gave a brief union update and said that he had a pre-bargaining meeting with the teachers. He said that the reserve for economic uncertainties used to be three percent. He does not know how he missed it, but the last Board raised it to five percent. He stated that it is important that the Board ask the Business Office to give updates as soon as possible. Mr. Mielke also spoke about the unions trying to establish more collaborative relationships with the District.
- Robert Zirgulis suggested renting out the District Office parking lot during the weekends for extra income to the District. He also stated that he is a substitute teacher and thinks that he was being punished by the old Board for being outspoken.
- Rebecca Williams read the comments of Nori Nagumo where she was asking for status on making El Marino's kindergarten a full-day program instead of half-day, and if so what would be the requirements to accommodate the students.

11.5 Members of the Board

Board Members spoke about:

- Ms. Goldberg reported that she spent a lot of time visiting the schools sites and finding out about their programs. She stated that she was in "awe" of her fellow Board member Patricia Siever at the Martin Luther King, Jr. event. She was impressed by the speakers and the whole event. Ms. Goldberg also attended the Glee event at the middle school and was very impressed by the parent participation. She

suggested that if anyone would like to contact her that they send her an e-mail with any questions that they may have so that she can follow-up with them.

- Ms. Chardiet reported that she was visiting the District Office and school sites on an “education tour.” She stated that the Martin Luther King, Jr. Celebration event was very inspirational. Ms. Chardiet also reported on the Grant Writing Workshop that the PTA organized and took place at La Ballona Elementary. She thanked everyone for their help in organizing the event and stated there was good attendance.
- Ms. Siever commended the District staff and parents that took part in the MLK Celebration. The students were fantastic and she was very proud of them. Ms. Siever stated that the District will miss Jerry Chabola.
- Ms. Paspalis reported on her attendance at the Grant Writing Workshop and thanked everyone that helped organize the workshop. She stated there were thirty people present. Ms. Paspalis wanted to address Mr. Silbiger and Ms. Goldberg. Ms. Paspalis wanted to clarify that she has no problem with them meeting with members of the public. She was having an issue with them meeting with someone that the District is in litigation with. She would still like to know what was discussed at the meeting.
- Mr. Silbiger stated that someone brought up to him the topic of start times at the schools. He asked to bring the topic back to a future Board meeting. He stated that the City Council has made it clear that they do not want to spend money on the arts. We are keeping the arts alive in our District and he encourages the city to do the same. Mr. Silbiger stated that it is not a Brown Act violation to meet with someone who is in litigation with the District.

12.4 First Reading of Revised Administrative Regulation/Board Policy 5116.1, Students – Intradistrict Open Enrollment

The Board decided that the policy did not need any revisions and asked for it to come back to the next meeting for approval.

12.5 Official Election Results

Mrs. Jaffe presented the Board with the Official Election Results for their information, and for the public to see.

14. Action Items

14.1 Superintendent’s Items

14.1a Fourth Reading and Approval of Board Bylaw 9323, Meeting Conduct

Mr. Silbiger suggested moving this item to a future meeting. It was moved by Ms. Siever and seconded by Ms. Paspalis to continue this item to a future meeting. The motion was unanimously approved.

14.2 Education Services Items

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #05-11-12

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Stipulated Expulsion of Pupil Services Case #05-11-12 as presented. The motion was unanimously approved.

114.2b Second Reading and Approval of Administrative Regulation 6154, Instruction – Homework/Makeup Work

Alan Elmont stated that it should be required that the teachers at the middle school and high school post homework assignments online. Sarah Dry asked the Board to change the policy regarding the minutes spent per night on homework at the elementary level. She thinks that too much time is being spent on homework at this grade level. Casey Chabola commented on the reading from an assigned list statement on page B. He asked if this would also be applicable during summer. Mr. Chabola also feels that there should be more math requirements in the assignments. It was moved by Ms. Siever and seconded by Ms. Paspalis to postpone this item until the next meeting. The motion was unanimously approved.

Mr. Silbiger allowed Gary Abrams to make his comments since he was not called during Public Recognition. Mr. Abrams spoke on behalf of a student named Sirak. Mr. Abrams asked what the District's policy was on expulsions, and at what point does the Board hear about these cases.

14.3 Business Services Items

14.3a Approval is Recommended for an Increase in Mileage Reimbursement Amount for School Business Travel

Ms. Siever asked Mr. Delawalla what the increase would amount to approximately for the year. Ms. Goldberg asked if other districts use the IRS requirements. Mr. Delawalla stated that we are trying to be in compliance. It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve an Increase in Mileage Reimbursement Amount for School Business as presented. The motion was unanimously approved.

14.3b Approval is Recommended for the Authorization to Transfer Funds from the General Fund into the Deferred Maintenance, Adult School and Redevelopment Funds

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the Authorization to Transfer Funds from the General Fund into the Deferred Maintenance, Adult School and Redevelopment Funds as presented. The motion was unanimously approved.

14.4 Personnel Items – None

15. Board Business

Mr. Silbiger recommended hearing the audience members on these matters, but postponing the discussion until the next meeting. It was moved by Ms. Paspalis and seconded by Ms. Chardiet to postpone items 15.1 and 15.2 until the next meeting. The motion was unanimously approved.

15.1 Recommendations for the Board Regarding Capital Improvement Projects

Janet Chabola stated that it is bad business to have community members writing policies. She provided examples of changes in verbage that could be made. Todd Johnson thanked Mrs. Jaffe for her leadership. Elaine Behnken, speaking on behalf of the ACE Community, extended congratulations to Ms. Chardiet and Ms. Goldberg and stated that it was exciting to be working hand-in-hand with the District. Ms. Behnken also announced that the Glee Project was a great success

15.2 Board Goals and Objectives Update

This item is postponed until the next meeting.

Adjournment

There being no further business, it was moved by Ms. Goldberg, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 10:35 p.m. in memory of Patricia Logsden.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>February 14, 2012</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:00 p.m. – Public Meeting</u>

Board Members Present

Karlo Silbiger, President
Katherine Paspalis, Esq., Vice President
Patricia Siever, Professor, Clerk
Laura Chardiet, Member
Nancy Goldberg, Member

Staff Members Present

Patricia W. Jaffe, Superintendent
Ali Delawalla
Eileen Carroll

Call to Order

Board President Mr. Silbiger called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m.

2. Public Comment on Closed Session Items

Susan Osbourne requested an explanation of expenditures on attorney fees regarding litigation for special education students. She spoke about the funds that the District has spent to litigate against Lila Copeland. Ms. Osbourne asked the Board to let her know when the litigation was to end against Miss Copeland.

The Board adjourned to Closed Session at 6:05 p.m. and reconvened the public meeting at 7:16 p.m. with all Board members in attendance. Jim Provence led the Pledge of Allegiance.

Report from Closed Session

Mr. Silbiger reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing

7.1 Culver City Unified School District (CCUSD) Re-Opener Collective Bargaining Proposal to the Culver City Federation of Teachers (CCFT) for the 2011-2012 School Year

Mr. Silbiger opened the Public Hearing at 7:18 p.m. David Mielke commented about the bargaining process and stated that CCFT's proposal has already gone out for review by the community. He commented that the District's proposal did not contain much information. Mr. Mielke stated that the union wants to bring the community in and encouraged the Board in the future to submit a more "meaningful" proposal. Mr. Silbiger closed the Public Hearing at 7:22 p.m.

8. Adoption of Agenda

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board adopt the February 14, 2012 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Mr. Silbiger called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Amanda Copeland requested that item 9.1 be withdrawn. Ms. Siever requested that item 9.2 be withdrawn. It was moved by Ms. Paspalis and seconded by Ms. Chardiet to approve Consent Agenda Items 9.3 – 9.9 as presented. The motion was unanimously approved.

- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 11
- 9.5 Classified Personnel Reports NO. 11

- 9.6 Acceptance of Enrollment Report
- 9.7 Resolution #8/2011-2012(HR), Teacher Education Code Approvals
- 9.8 Resolution #9/2011-2012(HR), Teacher Education Code Approvals
- 9.9 Resolution #10/2011-2012(HR), Teacher Education Code Approvals

9.1 Approval is Recommended for the Minutes of Regular Meeting – December 13, 2011 and January 24, 2012

Ms. Copeland asked that this item be withdrawn for a number of revisions which she quickly read and said that she would send the information to Ms. Williams. She also stated that in item 12.3 she would like corrected that Ms. Cooper did not refuse her child an IEP. Ms. Copeland had stated that there was no ADR, otherwise there would be no litigation going on right now. Because of the many additions that Ms. Copeland requested Mr. Silbiger asked that the January 24, 2012 come back for approval. Ms. Paspalis also requested that for clarification in item 9.1 on the January 24, 2012 Minutes where it states “Ms. Paspalis suggested that Mr. Silbiger and Ms. Goldber recuse themselves from voting on special education litigation issues... “ to instead have it state “...voting on one special education litigation issue...”

9.2 Approval is Recommended for Purchase Orders

Ms. Siever inquired about language in the Purchase Orders where it says “increases.” Mr. Delawalla explained that it is an estimate of the costs for the rest of the school year. Amanda Copeland stated she noticed the absence of any Purchase Orders for the law firm Fagen, Friedman, and Fulfroost. Mr. Delawalla stated that he has not received a bill from them yet.

It was moved by Ms. Siever and seconded by Ms. Paspalis to approve the Minutes of Regular Meeting – December 13, 2011 and the Purchase Orders as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations - None

11. Public Recognition

11.1. Superintendent’s Report

Mrs. Jaffe addressed a request that she had previously received and explained how to file a complaint against a District employee. She thanked everyone for attending the emergency meeting that she set up earlier in the day. To clear up misinformation in the community Mrs. Jaffe stated that parents are always welcome to volunteer in the District, and that the Board will be discussing the issue of parent funded aides in the classrooms. She commended the Environmental Sustainability Committee who has been working hard at beginning a District-wide recycling program. She provided information on the Green 5 Program which is being piloted at Linwood Howe Elementary. Mr. Jaffe mentioned that there has been discussion on transitional kindergarten, and trying to find an appropriate site for Culver Park, so that El Marino can become full-time. Mrs. Jaffe also reported on her attendance at the Superintendents Symposium in Monterey, California. She then briefly explained why she was announcing that she would be retiring in June.

11.2 Assistant Superintendents’ Reports

Ms. Carroll announced that the District received the grant that would allow all of the elementary schools and the middle school to benefit from the Olweus anti-bullying program. She also provided information on professional development in the District.

Mr. Delawalla gave a brief presentation on the Governor’s proposal and its impact on the District.

11.3 Student Representatives’ Reports

Middle School Student Representative

Kaelyn Gsellman , Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including an update on the dance last month; ASB is hosting the Pennies for Patients Fundraiser; Valentine’s Day activities; the Jog-A-Thon on March 8th and 9th; and the book faire.

Culver Park Student Representative

Jessica Delgado, Culver Park High School Student Representative, reported on activities at Culver Park High School, including the second HeArt Project workshop started this week and the theme. Miss Delgado provided information on the schools newest youth mentoring program being provided by Sony Pictures in partnership with Youth Mentoring Connections. Ten male students will be escorted to Sony Pictures every other Wednesday to for group and individual sessions with male Sony employees who have completed the mentor training which she will be a great opportunity for the young men at Culver Park.

Culver City High School Student Representative/Student Board Member

Eliud Evans, Student Board Member, was not present.

Because there was a large number of speakers Mr. Silbiger asked Board members if they would like to reduce the speaker time to two minutes. All Board members agreed.

11.4 Members of the Audience

Members of the audience spoke about:

- Alan Elmont recalled a situation from when he was President of the Farragut Fan Club. He stated there was a Farragut Fan Club employee at the school and the District required the employee to become an employee of the District. He detailed how the District and the Fan Club handled that situation and does not think that it is beneficial to the volunteer nor to the students. He encouraged the Board to discourage changing the status quo.
- Madeline Ehrlich commented that the Adjunct Program at El Marino has been very successful. She referenced an article that Mr. Silbiger wrote about the Adjunct Program where she stated that he sounded as if he was speaking on behalf of the Board. She reminded him of his duties and limits as a Board member.
- Bryan Chausland clarified that audience members were here for the students. The people that work in ACE work for the community. The Adjunct Program is great and the parent volunteers are great. He commented that the union should fix something that does not work.
- Ellie Dawson stated she is heavily involved with fundraising at Linwood Howe and spoke about the difficulties of fundraising where there is not concrete goal. Ms. Dawson spoke about the importance of having the instructional aides in the classroom.
- Gina Marie Walker stated that she was the current ALLEM President at El Marino. She shared how she found out the information on the issue that was arising regarding the adjuncts, and stated she was told not to mention anything. She did not feel that was right.
- Leslie Johnson, a teacher at Culver Park High School, stated she was representing the students at Culver Park. Ms. Johnson informed the Board that the school has been at their current location for thirty years. She spoke about the school and what it means to the students.
- Karen Lanier, a teacher at Culver Park High School, asked the Board to reconsider their decision to relocate the school to bungalows at the middle school. She listed items that would need to be addressed before moving the school to the bungalows.
- Stephanie Bentsvi stated that she has been at Culver Park for three years. She was a student at Linwood Howe, the middle school, and the high school. She is now a teacher at Culver Park and she spoke about the needs of the students.
- Jeannine Wisnosky Stehlin stated that she was really impressed by the number of parents in the room. She spoke about the Booster Clubs and how people do not usually see the faces behind it. Boosters are not a threat. The students should not think that their parents are a threat to the District.
- Ivona Holland, parent volunteer and the ALLEM Treasurer, stated that if the adjuncts had to be unionized it would end the program. The parents can only raise so much money.
- Paul Walsleben, parent at Linwood Howe, stated he has spoken with both Mrs. Jaffe and Mrs. Lockhart and discussions have been positive regarding parent-funded aides in the classroom. He stated that we wanted to raise fund to help our students and raise the API scores which has been accomplished. He encouraged the Board to continue with negotiations.

- David Mielke congratulated Mrs. Jaffe on her decision to retire and stated she will be missed. He was asked to sign a petition for the Millionaires Tax. He commented that he previously worked at Culver Park and if you looked at the WASC reviews for the school there were always commendations. He urged the Board to look at other options rather than moving the school. He suggested using the funds that were to be used for the athletic field and Robert Frost to instead be used for an actual school such as Culver Park.
- Marie Hackett stated that the adjuncts are a key part to students learning. It is important to have the adjuncts in the room especially in a dual language program.
- Steve Levin thinks the union has a right to speak on behalf of its members. The parents are speaking on behalf of the students. He asked the Board to be directly involved with the process.
- Sarah Kocher, one of the Vice Presidents of ALLEM, stated the adjuncts are playing the same role as parent volunteers but able to assist in the target language. She tried to clarify the duties of the adjuncts.
- Scott McVarish gave an example of how the District is basically turning down services if they unionize the adjuncts. He stated that the school would lose 40% to 70% of services. He also stated that the group is also talking about equity. It is not just about El Marino, it is about all of the schools.
- Tori Kitagawa stated she does not understand furlough days and taking education from the kids. She spoke in support of keeping the adjuncts.
- Allison Herbst who is a room parent at El Marino spoke about the adjuncts at the school and how important they are.
- Tom Crunk spoke about the impact to the District if there were no volunteers. He stated it is clear that the Board needs to agendaize this policy and show that they support and protect the volunteer programs.
- Patrick Meighan asked the Board to please let us help our own kids in the classroom. He asked the Board to show some leadership.
- Jennifer Merlis stated that it is important to allow the parents to fund ALL EM. She asked the Board to please allow parents to continue to fund adjuncts in the Language Immersion Program.
- Todd Johnson, Chairman of the Environmental Sustainability Committee, informed the Board that tomorrow morning the committee is launching the Green 5 Program at Linwood Howe Elementary. He stated that it is a great collaboration with the Board, the District, the students, and parents. High school students will put on a skit at the assembly.
- Liz Mejia spoke on behalf of teachers in the classroom. She stated that it is always great to have another body in the class to assist.

11.5 Members of the Board

Board Members spoke about:

- Ms. Chardiet stated she has been involved in the PTA for many years, and President of the PTA Council. She stated that she know that both she and Mrs. Jaffe are very supportive of the parents in the District.
- Ms. Goldberg stated that there has to be ways for the Board to facilitate the discussion to keep the Adjuncts Program.
- Ms. Siever commended the Transition Program that was implemented for special education students. She reported on the LACSTA meeting where they spoke about a Resolution regarding the 2012 Tax Initiative. There was a lot of discussion on the issues and she noticed that many people abstained at the time to vote because they did not have enough information. Ms. Siever asked how much the anti-bullying grant was. Ms. Carroll stated it was \$15,000 per school.
- Ms. Paspalis reported that she attended the Spelling Bee, and that many of the District's sports teams are going to the CIF Finals. She also attended a concert at the high school that the Gay Men's Chorus put on and it was great. Ms. Paspalis stated that she is here for our students, and the rest is "a lot of paper." She is concerned about the article that Mr. Silbiger put on The Frontpage Online.com. She was directed to the article by a few people and they are asking her who the "we" is. She stated that it is certainly not the Board because the Board has not discussed the matter. She hopes it gets cleared up quickly.

- Mr. Silbiger reported on his attendance at the California Democratic Party Convention and the issues that were discussed such as over-testing. Also discussed was a proposed bill called the Middle-Class Scholarship Fund which would be written for families who make under a \$100,000 per year. These scholarships would pay for a percentage of their college tuition. Mr. Silbiger asked the Board to consider discussing the following within the next couple of months. 1) Asking the solar consultant to come and make a presentation; 2) An update from staff on the middle school Immersion Program; and 3) Full day program at El Marino and moving Culver Park's location. He thanked everyone who came and stated the one thing that Ms. Ehrlich did not explain about his article was that he also mentioned how much he valued having aides in the classroom when he was in school.

12. Information Items

12.1 First Reading of Revised Administrative Regulation 5111.1, Students – District Residency

Board members reviewed the Administrative Regulation and provided their suggestions for any revisions. Mr. Drew Sotelo responded to questions from the Board. The Administrative Regulation will return for approval.

13. Recess

The Board recessed at 8:55 p.m. and reconvened at 9:05 p.m.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Third Reading and Approval of Administrative Regulation 6154, Instruction – Homework/Makeup Work

Alan Elmont stated that teachers should be “required” and not “encouraged” to post the homework online. Ms. Chardiet thinks that the Administrative Regulation has grown into a monster with all of the changes. Further discussion ensued and Board members went through it and made revisions. It was moved by Ms. Siever and seconded by Ms. Goldberg that the Board approve the Administrative Regulation 6154, Instruction – Homework/Makeup Work as amended. The motion was unanimously approved.

14.2b Second Reading and Approval of Revised Administrative Regulation/Board Policy 5116.1, Students – Intradistrict Open Enrollment

Board members discussed the Administrative Regulation and made small revisions. It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board approve Revised Administrative Regulation 5116.1, Students – Intradistrict Open Enrollment as amended. The motion was unanimously approved.

14.2c Second Reading and Approval of Revised Administrative Regulation 5117, Students – Interdistrict Attendance

It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve the Revised Administrative Regulation 5117, Students – Interdistrict Attendance as presented. The motion was unanimously approved.

14.3 Business Services Items

14.3a Approval is Recommended for the Contract between Culver City Unified School District and Jack Schreder & Associates for Developer Fee Justification Study

Ms. Goldberg asked why the fees to present information to the Board were not included. The quoted price does not include the fee. Mr. Delawalla explained why we wanted the study done. Further discussion ensued. It was moved by Ms. Paspalis and seconded by Ms. Chardiet that the Board approve the Contract between Culver City Unified School District and Jack Schreder & Associates for Developer Fee Justification Study as presented. The motion was unanimously approved.

14.4 Personnel Items

14.4a Approval is Recommended for the Adoption of the Culver City Unified School District Re-Opener Bargaining Proposal to the Culver City Federation of Teachers for the 2011/2012 School Year

It was moved by Ms. Siever and seconded by Ms. Chardiet that the Board adopt the Culver City Unified School District's Re-Opener Collective Bargaining Proposal to the Culver City Federation of Teachers (CCFT) for the 2011-2012 School Year. The motion was unanimously approved.

15. Board Business

15.1 Recommendations for the Board Regarding Capital Improvement Projects

Elaine Behnken spoke on behalf of the ACE Community and stated that they agreed with the recommendations presented except for having one community member. They would like to have three. The Board was encouraged to emulate the El Segundo District's model used for their community members participation in their capital improvements. Ms. Siever asked how El Segundo formed their committee. Todd Johnson confirmed that their Board did not assign the committee. Mrs. Jaffe informed the Board about her and Mr. Delawalla's visit to El Segundo and their discussion with their Superintendent. Ms. Siever confirmed that the ACE Community is an Ad Hoc committee and she felt that their recommendations sounded more like a directive to the Board. Ms. Siever suggested that there be a hearing for issues that involve the community. Discussion ensued about making the ACE Community a sub-committee of CBAC. Alan Elmont clarified the duties of CBAC, and stated that CBAC is not for project management. He stated that CBAC has prioritized projects in the past which are the ones that are currently moving forward. Further discussion ensued. Ms. Paspalis stated that there should be a timeframe for the committee, a number of members, and several changes in the language. Mr. Silbiger suggested agendizing for further consideration and that another issue is having Project Managers and how many.

15.2 Board Goals and Objectives Update

The Board agreed to continue this item to the next meeting.

Adjournment

There being no further business, it was moved by Ms. Siever, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Board President Mr. Silbiger adjourned the meeting at 10:00 p.m. in memory John Gerloff, brother of Nancy Gerloff Burne; Craig McGaughey, brother-in-law of former Superintendent Dr. Laura McGaughey; and Barbara Rona, former District instructional assistant.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from February 4, 2012 through February 17, 2012 is \$529,073.81. Warrants issued for the period January 13, 2012 through February 15, 2012 total \$10,248,863.54. This includes \$6,595,362.00 in commercial warrants, and \$3,653,501.54 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 01.7 tri-city selpa fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from February 4, 2012 through February 17, 2012 in the amount of \$529,073.81 and warrants for January 13, 2012 through February 15, 2012 in the amount of \$10,248,863.54 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

**Board List Purchase Order Report
CULVER CITY UNIFIED SD**

Page No. 1
Run Date: 02/18/2012
Run Time: 05:37:54AM
WEEKLY

Report ID: LAPO009C
District: 64444
Purchase Orders/Buyouts To The Board for Ratification From : 2/4/2012 To 2/17/2012
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Change Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/07/12	011209	A		02/07/2012	PRO ACOUSTICS	SOUND EQUIP/SYSTEM 02/07/2012	Culver City High School 011209 CCEF	01.0	90127.0	11100	10000	4410	4010000	2,329.07	2,329.07
							PRO ACOUSTICS								
02/08/12	58227M	A		02/08/2012	HARRINGTON GEOTECHNICAL	CONSTRUCTION SUPP/EQUIP	MOT/HS/MS	21.0	00000.0	00000	85000	6210	3010000	750.00	
				02/08/2012				21.0	00000.0	00000	85000	6210	4010000	750.00	
							HARRINGTON GEOTECHNICAL ENGINEERING, INC							1,500.00	
02/08/12	58228M	A		02/08/2012	HARRINGTON GEOTECHNICAL	CONSTRUCTION SUPP/EQUIP	MOT/HS	21.0	00000.0	00000	85000	6210	4010000	8,903.00	
								21.0	00000.0	00000	85000	6210	4010000	8,903.00	
							HARRINGTON GEOTECHNICAL ENGINEERING, INC							8,903.00	
02/06/12	58231M	A		02/06/2012	SPECIALTY DOORS & REPAIRS - OTHER AUTOMATION	CONSTRUCTION SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	5630	0005040	1,575.99	
								01.0	81500.0	00000	81100	5630	0005040	1,575.99	
							SPECIALTY DOORS & AUTOMATION							1,575.99	
02/06/12	58233M	A		02/06/2012	AQUA-FLO	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	692.96	
								01.0	81500.0	00000	81100	4380	0005040	692.96	
							AQUA-FLO							692.96	
02/06/12	58234M	A		02/06/2012	US AIR CONDITIONING	MAINTENANCE SUPP/EQUIP	Maintenance	01.0	81500.0	00000	81100	4380	0005040	136.69	
								01.0	81500.0	00000	81100	4380	0005040	136.69	
							US AIR CONDITIONING DISTRIBUTORS							136.69	
02/14/12	58235M	C		02/14/2012	SMITH FAMILY EXTERMINATING	PEST CONTROL	Maintenance	01.0	81500.0	00000	81100	5570	0005040	800.00	
								01.0	81500.0	00000	81100	5570	0005040	800.00	
							SMITH FAMILY EXTERMINATING							800.00	
02/15/12	58236M	A		02/15/2012	NATIONAL AUTO GLASS CO.	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	125.00	
								01.0	81500.0	00000	81100	5630	0005040	125.00	
							NATIONAL AUTO GLASS CO.							125.00	
02/09/12	58305	A		02/13/2012	PHONAK HEARING SYSTEMS	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	2,666.47	
								01.7	65000.0	50010	22000	4310	0000000	2,666.47	
							PHONAK HEARING SYSTEMS							2,666.47	
02/06/12	58373	A		02/06/2012	ALVARO L. ASTURIAS	CONTRACTED SERVICES	Special Projects MS/FLAP	01.0	58200.0	00000	21000	5850	0004030	1,490.00	
								01.0	58200.0	00000	21000	5850	0004030	1,490.00	
							ALVARO L. ASTURIAS							1,490.00	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/06/12	58373				ALVARO L. ASTURIAS									1,490.00	
02/08/12	58375A	A	02/08/2012	02/08/2012	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Linwood Howe Elementary	01.0	07395.0	00000	27000	4410	2020000	8,320.69	
02/08/12	58375A				TROXELL COMMUNICATIONS			01.0	90127.0	11100	10000	4410	2020000	2,106.26	
02/06/12	58378	A	02/06/2012	02/06/2012	LASERCARE	OFFICE SUPPLIES	Undistributed S.T.M.C	01.0	00000.0	00000	24200	4350	0000000	156.35	
02/06/12	58378				LASERCARE									156.35	
02/06/12	58379	A	02/06/2012	02/06/2012	TEK TIME SYSTEMS, LLC	REPAIRS - OFFICE EQUIPMENT	High School	01.0	00000.0	00000	27000	5630	4010001	166.28	
02/06/12	58379				TEK TIME SYSTEMS, LLC									166.28	
02/06/12	58380	C	02/06/2012	02/06/2012	ROQUE AND ANGALIE FLORA	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57500	39000	5890	0004040	4,000.00	
02/06/12	58380				ROQUE AND ANGALIE FLORA									4,000.00	
02/06/12	58381	C	02/06/2012	02/06/2012	LEEJANICE TOBACK, ATTORNEYS AT LAW	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	3,000.00	
02/06/12	58381				LEEJANICE TOBACK, ATTORNEYS AT LAW									3,000.00	
02/07/12	58382	C	02/07/2012	02/07/2012	LACOE	CONTRACTED SERVICES	Special Education	01.0	65000.0	57520	11100	5880	0004040	29,134.00	
02/07/12	58382				LACOE									29,134.00	
02/06/12	58383	A	02/06/2012	02/06/2012	E.G. BRENNAN & CO., INC.	MAINTENANCE AGREEMENTS	Culver City Middle School	01.0	00000.0	00000	27000	5630	3010001	598.95	
02/06/12	58383				E.G. BRENNAN & CO., INC.									598.95	
02/06/12	58384	A	02/06/2012	02/06/2012	LOS ANGELES SPEECH &	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57520	11360	5810	0004040	420.00	
02/06/12	58384				LOS ANGELES SPEECH &									420.00	
02/06/12	58385	C	02/06/2012	02/06/2012	NEIL & MARIA GLICKMAN	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57500	39000	5890	0004040	43.55	
02/06/12	58385				NEIL & MARIA GLICKMAN									43.55	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 2/4/2012 To 2/17/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Change	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/07/12	58386	A			02/07/2012	LOS ANGELES ZOO AND BOTANICAL	FIELD TRIPS	El Marino Language	01.0	00000.0	16003	10000	5816	2030000	201.00	201.00
					02/07/2012		58386									201.00
						LOS ANGELES ZOO AND BOTANICAL GARDENS										
02/07/12	58387	A			02/07/2012	LASERCARE	INSTRUCTIONAL SUPPLIES	Special Projects EM	01.0	58100.0	11100	10000	4310	0004030	171.63	171.63
					02/07/2012		58387									171.63
						LASERCARE										
02/07/12	58388	A			02/07/2012	THE MCGRAW-HILL COMPANIES	BOOKS	Adult School	11.0	90139.0	41100	10000	4110	0000010	704.52	704.52
					02/07/2012		58388									704.52
						THE MCGRAW-HILL COMPANIES										
02/07/12	58389	A			02/07/2012	WENGER CORPORATION	MUSICAL INSTRUMENTS/SUPP	Adult School	11.0	90137.0	41100	10000	4310	0000010	914.00	914.00
					02/07/2012		58389									914.00
						WENGER CORPORATION										
02/07/12	58390	A	1		02/10/2012	CDW-G	COMPUTER SUPP/EQUIP	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	983.41	983.41
					02/07/2012		58390									983.41
						CDW-G										
02/07/12	58391	A			02/07/2012	ATTAINMENT COMPANY, INC.	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	182.91	182.91
					02/07/2012		58391									182.91
						ATTAINMENT COMPANY, INC.										
02/07/12	58392	C			02/07/2012	PATTY PRATT	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	1,156.85	1,156.85
					02/07/2012		58392									1,156.85
						PATTY PRATT										
02/07/12	58393	A			02/07/2012	SCHOOL HEALTH CORPORATION	NURSING SUPP/EQUIP	Pupil Services	01.0	00000.0	00000	31400	4350	0004020	51.81	51.81
					02/07/2012		58393									51.81
						SCHOOL HEALTH CORPORATION										
02/07/12	58394	A			02/07/2012	CDW-G	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	50010	27000	4410	0004040	102.34	102.34
					02/07/2012		58394									102.34
						CDW-G										
02/07/12	58395	C			02/07/2012	BRAD AND YULIA MCAFFEE	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57500	39000	5890	0004040	500.00	500.00
					02/07/2012		58395									500.00
						BRAD AND YULIA MCAFFEE										

Report ID: LAPO009C

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Page No. 4

District : 64444

Run Date: 02/18/2012

Purchase Orders/Buyouts To The Board for Ratification From : 2/4/2012 To 2/17/2012
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Run Time: 05:37:54AM
WEEKLY

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/07/12	58396	A		02/08/2012	ST4LEARNING, INC.	INSTRUCTIONAL SUPPLIES 02/07/2012	58396 Special Education	01.0	33100.0	57700	11100	4310	0004040	661.83	661.83
					CDW-G	COMPUTER SUPP/EQUIP 02/07/2012	58397 Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	932.05	932.05
					CDW-G	FIELD TRIPS									
02/07/12	58398	A		02/07/2012	LOS ANGELES ZOO AND BOTANICAL	02/07/2012	58398 El Marino Language	01.0	00000.0	16003	10000	5816	2030000	198.00	198.00
					CDW-G	OFFICE SUPPLIES									
02/07/12	58399	A		02/07/2012	LOGICAL CHOICE TECHNOLOGIES	02/07/2012	58399 El Marino Language	01.0	00000.0	00000	27000	4350	2030000	227.37	227.37
					CDW-G	COMPUTER SUPP/EQUIP 02/07/2012	58400 El Marino Language	01.0	00000.0	16003	10000	4410	2030000	2,426.83	2,426.83
					APPLE INC.	OFFICE SUPPLIES									
02/07/12	58401	A		02/07/2012	AVC OFFICE AUTOMATION	02/07/2012	58401 El Marino Language	01.0	00000.0	00000	27000	4350	2030000	334.75	334.75
					AVC OFFICE AUTOMATION	INSTRUCTIONAL SUPPLIES 02/07/2012	58402 Special Education	01.0	33100.0	57700	11100	4310	0004040	108.49	108.49
					SUPER DUPER PUBLICATIONS	COMPUTER SUPP/EQUIP 02/07/2012	58403 La Ballona Elementary	01.0	30100.0	11100	10000	4400	2060000	482.95	482.95
					CDW-G	OFFICE SUPPLIES									
02/13/12	58404	A		02/13/2012	OFFICE DEPOT	02/13/2012	58404 Special Education	01.0	33100.0	57700	11100	4310	0004040	315.03	315.03
					OFFICE DEPOT	CONTRACT SERVICES RENDERED 02/07/2012	58405 Special Education	01.0	65000.0	57520	11360	5810	0004040	1,027.50	1,027.50
					THERAPY IN ACTION										

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
CULVER CITY UNIFIED SD

Report ID: LAPO009C

Page No. 5

District : 64444

Run Date: 02/18/2012

Purchase Orders/Buyouts To The Board for Ratification From : 2/4/2012 To 2/17/2012

Run Time: 05:37:54AM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

WEEKLY

Change

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/07/12	58406	A		02/07/2012	RJ COOPER & ASSOCIATES	SOFTWARE	Special Education	01.0	33100.0	57700	11100	4310	0004040	158.33	158.33
				02/07/2012											
					RJ COOPER & ASSOCIATES										158.33
02/07/12	58407	A		02/07/2012	COMPUTER NERDS INTERNATIONAL,	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57700	11100	4310	0004040	77.56	77.56
				02/07/2012											
					COMPUTER NERDS INTERNATIONAL, INC.										77.56
02/07/12	58408	A		02/07/2012	PYRAMID EDUCATIONAL	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57700	11100	4310	0004040	43.06	43.06
				02/07/2012											
					PYRAMID EDUCATIONAL CONSULTANTS, INC.										43.06
02/07/12	58409	A	1	02/14/2012	ELECTRO-OPTIX, INC.	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57300	11100	4400	0004040	14.59	14.59
				02/07/2012											
					ELECTRO-OPTIX, INC.										14.59
02/07/12	58410	A		02/07/2012	DYNAVOX MAYER-JOHNSON	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57700	11100	4310	0004040	389.79	389.79
				02/07/2012											
					DYNAVOX MAYER-JOHNSON										389.79
02/07/12	58411	C		02/07/2012	GREY & GREY	CONTRACTED SERVICES	Special Education	01.0	33100.0	57500	39000	5890	0004040	1,650.00	1,650.00
				02/07/2012											
					GREY & GREY										1,650.00
02/07/12	58412	A		02/07/2012	ADVANCED MULTIMEDIA	COMPUTER SUPP/EQUIP	OT and APE	01.0	56400.0	00000	39000	4400	0004025	604.38	604.38
				02/07/2012											
					ADVANCED MULTIMEDIA										604.38
02/07/12	58413	A		02/07/2012	SPORT SUPPLY GROUP, INC	INSTRUCTIONAL SUPPLIES	El Marino Language	01.0	00000.0	16003	10000	4310	2030000	202.28	202.28
				02/07/2012											
					SPORT SUPPLY GROUP, INC										202.28
02/14/12	58415	A		02/14/2012	REDWOOD PRESS	OFFICE SUPPLIES	Culver City High School	01.0	07395.0	00000	27000	4350	4010000	920.03	920.03
				02/14/2012											
					REDWOOD PRESS										920.03
02/14/12	58416	A		02/14/2012	REDWOOD PRESS	OFFICE SUPPLIES	Culver City High School	01.0	07395.0	00000	27000	4350	4010000	319.73	319.73
				02/14/2012											
					REDWOOD PRESS										319.73

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Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 2/4/2012 To 2/17/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/08/12 58417	A		02/08/2012	XEROX CORPORATION	OFFICE SUPPLIES	Purchasing	01.0	00000.0	00000	73000	4350	0005030	202.49	202.49
			02/08/2012		58417		XEROX CORPORATION							
02/09/12 58418	C		02/09/2012	PESI	CONFERENCE AND TRAVEL	La Ballona Elementary	01.0	30100.0	00000	27000	5220	2060000	462.52	
			02/09/2012		58418		PESI						462.52	
02/09/12 58419	A		02/09/2012	WELLS FARGO	OFFICE SUPPLIES	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	199.00	199.00
			02/09/2012		58419		WELLS FARGO						199.00	
02/10/12 58420	A		02/10/2012	DIVISION OF THE STATE ARCHITECT	CONSTRUCTION SUPP/EQUIP	Undistributed BUS SVCS	21.0	00000.0	00000	85000	6150	0000000	40,400.00	40,400.00
			02/10/2012		58420		DIVISION OF THE STATE ARCHITECT						40,400.00	
02/14/12 58421	A		02/14/2012	MELROSEMAC, INC.	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	533.44	533.44
			02/14/2012		58421		MELROSEMAC, INC.						533.44	
02/10/12 58422	A		02/15/2012	MELROSEMAC, INC.	COMPUTER SUPP/EQUIP	OT and APE	01.0	56400.0	00000	39000	4400	0004025	1,066.88	1,066.88
			02/10/2012		58422		MELROSEMAC, INC.						1,066.88	
02/14/12 58423	A		02/14/2012	CHARLIE'S FIXTURES	OFFICE SUPPLIES	Undistributed ROP	01.0	96352.0	71100	10000	4350	0000000	2,105.58	2,105.58
			02/14/2012		58423		CHARLIE'S FIXTURES						2,105.58	
02/13/12 58424	A		02/13/2012	C & A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	1,002.81	1,002.81
			02/13/2012		58424		C & A ATHLETICS						1,002.81	
02/13/12 58425	A		02/13/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	297.83	297.83
			02/13/2012		58425		BUDDY'S ALL STARS, INC.						297.83	
02/10/12 58426	A		02/10/2012	NUMENNET	REPAIRS - OTHER	Technology	01.0	00000.0	00000	77000	5630	0005020	960.00	960.00
			02/10/2012		58426		NUMENNET						960.00	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/14/12	58427	A		02/14/2012		DICK'S SPORTING GOODS	INSTRUCTIONAL SUPPLIES 02/14/2012 58427	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	130.48	
							DICK'S SPORTING GOODS								130.48	
02/13/12	58428	A		02/13/2012		C & A ATHLETICS	ATHLETIC SUPP/EQUIP 02/13/2012 58428	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	269.89	
							C & A ATHLETICS								269.89	
02/14/12	58429	A		02/14/2012		KAYE PRODUCTS, INC.	INSTRUCTIONAL SUPPLIES 02/14/2012 58429	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	363.79	
							KAYE PRODUCTS, INC.								363.79	
02/13/12	58430	A		02/13/2012		C & A ATHLETICS	ATHLETIC SUPP/EQUIP 02/13/2012 58430	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	283.66	
							C & A ATHLETICS								283.66	
02/14/12	58431	A		02/14/2012		RIFTON PRODUCTS LLC	INSTRUCTIONAL SUPPLIES 02/14/2012 58431	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	497.53	
							RIFTON PRODUCTS LLC								497.53	
02/13/12	58432	A		02/13/2012		C & A ATHLETICS	ATHLETIC SUPP/EQUIP 02/13/2012 58432	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	372.19	
							C & A ATHLETICS								372.19	
02/14/12	58433	A		02/14/2012		ESPECIAL NEEDS, LLC	INSTRUCTIONAL SUPPLIES 02/14/2012 58433	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	365.07	
							ESPECIAL NEEDS, LLC								365.07	
02/14/12	58434	C		02/14/2012		LEARNING ALLY	MEMBERSHIPS 02/14/2012 58434	Special Education	01.0	33100.0	50010	27000	5310	0004040	400.00	
							LEARNING ALLY								400.00	
02/13/12	58435	A		02/13/2012		C & A ATHLETICS	ATHLETIC SUPP/EQUIP 02/13/2012 58435	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	569.52	
							C & A ATHLETICS								569.52	
02/10/12	58436	A		02/10/2012		TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP 02/10/2012 58436	Linwood Howe Elementary	01.0	91400.0	00000	27000	4410	2020000	743.85	
							TROXELL COMMUNICATIONS								743.85	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Change Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/13/12	58437	A		02/13/2012	CDW-G	COMPUTER SUPP/EQUIP	Linwood Howe Elementary	01.0	30100.0	00000	27000	4410	2020000	2,443.81	
				02/13/2012				01.0	07395.0	00000	27000	4410	2020000	3,665.72	6,109.53
					58437			CDW-G							
02/13/12	58438	A		02/13/2012	PACIFIC ATHLETIC WEAR	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	1,929.25	
					58438			PACIFIC ATHLETIC WEAR							1,929.25
02/13/12	58439	A		02/13/2012	C & A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	2,156.28	
					58439			C & A ATHLETICS							2,156.28
02/13/12	58440	A		02/13/2012	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	191.02	
					58440			BUDDY'S ALL STARS, INC.							191.02
02/10/12	58441	C		02/10/2012	NATIONAL NOTARY ASSOCIATION	MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	52.00	
					58441			NATIONAL NOTARY ASSOCIATION							52.00
02/10/12	58442	X	1	02/13/2012	CULVER CITY CHAMBER OF	MEMBERSHIPS	Superintendent's Office	01.0	00000.0	00000	71000	5310	0001000	295.00	
					58442			CULVER CITY CHAMBER OF COMMERCE							295.00
02/10/12	58443	C		02/10/2012	CULVER CITY NEWS	ADVERTISING	Superintendent's Office	01.0	00000.0	00000	71000	4350	0001000	97.50	
					58443			CULVER CITY NEWS							97.50
02/10/12	58444	A		02/10/2012	SWREG, INC.	SOFTWARE	Special Education	01.0	33100.0	57700	11100	4310	0004040	52.95	
					58444			SWREG, INC.							52.95
02/14/12	58445	A		02/14/2012	COUNTY OF LOS ANGELES	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57520	11100	5880	0004040	342,105.15	
					58445			COUNTY OF LOS ANGELES							342,105.15
02/14/12	58446	A		02/14/2012	LEARNING PLUS ASSOCIATES	INSTRUCTIONAL SUPPLIES	El Marino Language	01.0	73950.0	11100	10000	4310	2030000	2,773.36	

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From: 2/4/2012 To 2/17/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/13/12	58447	A		02/13/2012		LAUREATE LEARNING SYSTEMS	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	107.44	
							02/13/2012	58447	LAUREATE LEARNING SYSTEMS						107.44	
02/13/12	58448	A		02/13/2012		ENABLEMART	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	1,227.43	
							02/13/2012	58448	ENABLEMART						1,227.43	
02/13/12	58449	A		02/13/2012		ST4LEARNING, INC.	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	236.41	
							02/13/2012	58449	ST4LEARNING, INC.						236.41	
02/13/12	58450	A		02/13/2012		DON JOHNSTON INC.	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	340.38	
							02/13/2012	58450	DON JOHNSTON INC.						340.38	
02/13/12	58451	A		02/13/2012		HEWLETT PACKARD	COMPUTER SUPP/EQUIP	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	1,038.61	
							02/13/2012	58451	HEWLETT PACKARD						1,038.61	
02/13/12	58452	A		02/13/2012		HOUGHTON MIFFLIN HARCOURT	BOOKS	Adult School	11.0	90139.0	41100	10000	4110	0000010	933.50	
							02/13/2012	58452	HOUGHTON MIFFLIN HARCOURT						933.50	
02/14/12	58453	A		02/14/2012		C & A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	474.43	
							02/14/2012	58453	C & A ATHLETICS						474.43	
02/14/12	58454	A		02/14/2012		SOUTH SWELL SPORTS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	513.00	
							02/14/2012	58454	SOUTH SWELL SPORTS						513.00	
02/14/12	58455	A		02/14/2012		KODIAK SPORTS LLC	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	356.24	
							02/14/2012	58455	KODIAK SPORTS LLC						356.24	
02/14/12	58456	A		02/14/2012		CALIFORNIA CUSTOM CAPS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	90151.0	16002	10000	4310	4010000	609.79	
							02/14/2012	58456	CALIFORNIA CUSTOM CAPS						609.79	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

District : 64444

Purchase Orders/Buyouts To The Board for Ratification From : 2/4/2012 To 2/17/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Page No. 10

Run Date: 02/18/2012

Run Time: 05:37:54AM
 WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt	
								58456							609.79	
								CALIFORNIA CUSTOM CAPS								
02/14/12	58457	A		02/14/2012	C & A ATHLETICS	ATHLETIC SUPP/EQUIP	Culver City High School	01.0	00000.0	15000	10000	4310	4010000	258.71		
								C & A ATHLETICS								258.71
02/15/12	58458	A		02/15/2012	LOS ANGELES COUNTY OFFICE OF	CONFERENCE AND TRAVEL	La Bailona Elementary	01.0	42030.0	00000	21000	5220	2060000	275.00		
								LOS ANGELES COUNTY OFFICE OF EDUCATION								275.00
02/15/12	58459	A		02/15/2012	LOS ANGELES COUNTY OFFICE OF	CONFERENCE AND TRAVEL	Special Projects	01.0	42030.0	00000	21000	5220	0004030	825.00		
								LOS ANGELES COUNTY OFFICE OF EDUCATION								825.00
02/15/12	58460	A		02/15/2012	DOWNEY REFRIGERATION	REPAIRS - OTHER	Office of Child Development	12.0	90284.0	85000	10000	5630	0000002	1,881.02		
								DOWNEY REFRIGERATION								1,881.02
02/15/12	58461	A		02/15/2012	NUJEL TATE	TRANSPORTATION SUPP/EQUIP/SERV	Special Education	01.0	65000.0	57700	21000	5210	0004040	4,386.00		
								NUJEL TATE								4,386.00
02/15/12	58462	A		02/15/2012	WEST SHIELD ADOLESCENT	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57700	21000	5890	0004040	2,503.96		
								WEST SHIELD ADOLESCENT SERVICES								2,503.96
02/15/12	58463	A		02/15/2012	NEUROPSYCHOLOGY PARTNERS, INC.	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	5,500.00		
								NEUROPSYCHOLOGY PARTNERS, INC.								5,500.00
02/15/12	58464	A		02/15/2012	ALISON McCANN	CONTRACT SERVICES RENDERED	Special Education	01.0	33100.0	57500	39000	5890	0004040	2,860.00		
								ALISON McCANN								2,860.00
02/15/12	58465	A		02/15/2012	CDW-G	COMPUTER SUPP/EQUIP	Culver City High School	01.0	07395.0	11100	10000	4400	4010000	645.96		
								CDW-G								645.96
02/15/12	58466	A		02/15/2012	STAR OFFICE SUPPLIES, INC.	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	07395.0	11100	10000	4310	4010000	2,500.00		

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

Purchase Orders/Buyouts To The Board for Ratification From : 2/4/2012 To 2/17/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/15/12	58467	A	02/15/2012			LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL	Special Projects EM/FLAP	01.0	58200.0	00000	21000	5220	0004030	1,140.00	
02/15/2012	58467					LOYOLA MARYMOUNT UNIVERSITY									1,140.00	
02/15/12	58468	A	02/15/2012			COPYLAND	INSTRUCTIONAL SUPPLIES	Linwood Howe Elementary	01.0	91400.0	00000	27000	4310	2020000	125.39	
02/15/2012	58468					COPYLAND									125.39	
02/15/12	58469	A	02/15/2012			GYPSY SERVICES	CONTRACTED SERVICES	Linwood Howe Elementary	01.0	91400.0	00000	27000	5810	2020000	725.00	
02/15/2012	58469					GYPSY SERVICES									725.00	
02/15/12	58470	A	02/15/2012			SAMMONS PRESTON	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	3,924.07	
02/15/2012	58470					SAMMONS PRESTON									3,924.07	
02/15/12	58471	A	02/15/2012			AMERICAN THERMOFORM	INSTRUCTIONAL SUPPLIES	Undistributed SELPA	01.7	65000.0	50010	22000	4310	0000000	346.62	
02/15/2012	58471					AMERICAN THERMOFORM CORPORATION ATC									346.62	
02/15/12	58472	A	02/15/2012			HENRY SCHEIN, INC.	NURSING SUPP/EQUIP	Human Resources	01.0	00000.0	00000	74000	5860	0003000	609.68	
02/15/2012	58472					HENRY SCHEIN, INC.									609.68	
02/15/12	58473	A	02/15/2012			CALIFORNIA DEPARTMENT OF	INSTRUCTIONAL SUPPLIES	Office of Child Development	12.0	50253.0	85000	10000	4310	0000002	253.65	
02/15/2012	58473					CALIFORNIA DEPARTMENT OF EDUCATION									253.65	
02/15/12	58474	A	02/15/2012			B & H PHOTO-VIDEO-PRO	AUDIOVISUAL SUPP/EQUIP	El Marino Language	01.0	00000.0	16003	10000	4400	2030000	2,209.50	
02/15/2012	58474					B & H PHOTO-VIDEO-PRO AUDIO									2,209.50	
02/16/12	58475	A	02/16/2012			LIVE SOUND CONCEPTS	OFFICE SUPPLIES	Purchasing	01.0	00000.0	00000	73000	4350	0005030	284.25	
02/16/2012	58475					LIVE SOUND CONCEPTS									284.25	
02/16/12	58476	A	02/16/2012			XPEDX	OFFICE SUPPLIES	Purchasing	01.0	00000.0	00000	73000	4350	0005030	558.76	
02/16/2012	58476					XPEDX									558.76	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAP0009C Page No. 12
District: 64444 Run Date: 02/18/2012
 Purchase Orders/Buyouts To The Board for Ratification From: 2/4/2012 To 2/17/2012
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified Run Time: 05:37:54AM
WEEKLY

PO Date	PO #	Stat	Ord#	Change	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prij	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
02/16/2012					58476				XPEDX							558.76
02/14/12	LH0212	A			02/14/2012	NASCO MODESTO	INSTRUCTIONAL SUPPLIES	Linwood Howe Elementary	01.0	90127.0	11100	10000	4310	2020000	207.16	207.16
					02/14/2012			LH0212	NASCO MODESTO							207.16

Total by District : 64444 529,073.81 529,073.81

End of Report LAP0009C

NONPUBLIC SCHOOLS:
APPROVED YTD: \$3,487,117.93

**CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT WARRANTS REPORT
2011 - 2012**

COMMERCIAL WARRANTS		
JAN. 13, 2012 - FEB. 15, 2012	\$	6,595,362.00

PAYROLL WARRANTS		
JAN. 13, 2012 - FEB. 15, 2012	\$	3,653,501.54

TOTAL:

\$

10,248,863.54

BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 12

Total Fiscal Impact per Funding Source:

General Fund – Special Education	\$ 9,722.16
General Fund - Educational Services/ Pupil Services	\$ 700.00

BOARD REPORT

9.5 Financial Impact for Classified Personnel Services Report No. 12

Total Funding Fiscal Impact:

Booster Club Total:	\$2,000.00
Food Services Total:	\$2,513.88
General Fund Total:	\$2,745.00 \$19.96 per hour, as needed \$8.00 per hour, as needed
Panther Partners Total:	\$929.00
School Improvement Total:	\$548.70

BOARD REPORT

9.5 Classified Personnel Services Report No. 12

I. Authorization, Approval & Ratification of Employment

A. Clerical & Fiscal

1. Soto, Midgie
Substitute Clerk Typist
District Office – Pupil Personnel Services
Extra Assignment – Transitional Kindergarten
Not to exceed 8 hours per day, 14 days total
Funding Source: General Fund – Ed Services
Effective February 15, 2012 through
June 30, 2012
Hourly, as needed – \$19.96 per hour

B. Instructional Assistants

1. Augenstein, Patti
Instructional Assistant – Computer Lab
Middle School – Extra Assignment –
Intervention Support with Success Maker
Not to exceed 2 hours per month
Funding Source: School Improvement
Effective August 31, 2011 through
June 27, 2012
Range 16 – \$17.65 per hour
Total Cost: \$388.30
2. Houck, Cynthia
Instructional Assistant
La Ballona – Extra Assignment – “Our House”
Not to exceed 10 hours
Funding Source: School Improvement
Effective February 17, 2012 through
May 4, 2012
Range 12 – \$16.04 per hour
Total Cost: \$160.40

C. Coaches

1. Affue, Arthur
Temporary Boys’ Assistant Tennis Coach
High School
Funding Source: Booster Club
Effective February 14, 2012 through
May 10, 2012
Stipend of \$2,000.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 12 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

C. Coaches – continued

2. King, Jonathan
Temporary Lacrosse Coach
Middle School
Funding Source: Panther Partners
Effective February 20, 2012 through
May 11, 2012
Stipend of \$929.00
3. Squire, Richell
Temporary Boys' Assistant Volleyball Coach
High School
Funding Source: General Fund – Athletics
Effective February 22, 2012 through
May 10, 2012
Stipend of \$2,745.00

D. Student Helpers

1. Balocca, Christian
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective February 13, 2012
Hourly, as needed – \$8.00 per hour
2. Gamboa, Christopher
Student Helper – Workability
Location outside of district
Funding Source: General – Special Education
Effective February 22, 2012
Hourly, as needed – \$8.00 per hour

II. Authorization, Approval & Ratification of Change of Assignment

1. Pineda, Delmy
Permanent Increase in Hours
Senior Food Service Assistant
From: 6 hours per day, school year
To: 6.9 hours per day, school year
Food Services – High School
Funding Source: Food Services
Effective February 6, 2012
Range 10 – \$15.18 per hour
Total Increase: \$2,513.88

BOARD REPORT

9.5 Classified Personnel Services Report No. 12 – Page 3

III. Authorization, Approval & Ratification of Resignations

- | | | |
|----|-----------------|---|
| 1. | Delawalla, Ali | Assistant Superintendent – Business Services
District Office – Business Services
Accepted position outside of District
Funding Source: General Fund
Effective February 29, 2012 |
| 2. | Diggs, Corretta | Substitute Instructional Assistant
District Office
Personal
Funding Source: General Fund
Effective February 19, 2012 |

IV. Authorization, Approval & Ratification of Termination of Employment

- | | | |
|----|---------------|---|
| 1. | Benson, Trina | Temporary Pep Squad Coach
High School
Funding Source: General Fund – Athletics
Effective December 21, 2011 |
|----|---------------|---|

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 12

Moved by:

Seconded by:

Vote:

BOARD REPORT

2/28/12
9.6

9.6 Approval is Recommended for Culver City High School Students to Attend an Overnight Field Trip to Sacramento, California, March 18-20, 2012

Culver City High School seeks approval for students to participate in the annual PTSA District 33 Sacramento Safari. Lucas Plotnik, CCHS teacher, and parent volunteers will be acting as the youth leadership advisors for approximately 20 students. Students will miss two days of school, March 19-20. PTSA will pay the cost of Mr. Plotnik's substitute teacher for two days.

RECOMMENDED MOTION: That the Board approve Culver City High School Students to Attend an Overnight Field Trip to Sacramento, California, March 18-20, 2012.

Moved by:

Seconded by:

Vote:

BOARD REPORT

2/28/12

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

BOARD REPORT

2/28/12
10.2

10.2 Spotlight on Education – El Marino Language School and Farragut Elementary School

Tracy Pumilia, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for El Marino Language School.

Lynn Ebor, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for Farragut Elementary School.

BOARD REPORT

2/28/12
12.1

12.1 First Reading of Revised Administrative Regulation/Board Policy 5131.7, Students – Weapons and Dangerous Instruments

It is recommended practice that the Board of Education regularly review Administrative Regulations/Board Policies that are significant to the operation of the District.

A district receiving federal funds under the No Child Left Behind Act is mandated to have a policy requiring that any student who brings a firearm to school be referred to the criminal justice or juvenile delinquency system. In addition, Education Code 48902 requires the principal or designee to notify law enforcement authorities when a student possesses a firearm or explosive or sells or furnishes a firearm at school.

A revised Administrative Regulation/Board Policy 5131.7, Students – Weapons and Dangerous Instruments, is being presented for a first reading, in compliance with federal and state law.

WEAPONS AND DANGEROUS INSTRUMENTS

Prohibited Weapons and dangerous instruments include, but are not limited to:

1. Firearms: pistols, revolvers, shotguns, rifles, "zip guns," "stun guns," tasers, and any other device capable of propelling a projectile by the force of an explosion or other form of combustion.

2. **Ammunition or reloaded ammunition.**

3. Knives: any **razor blades, box cutters, ice picks**, dirks, daggers or other weapons with a fixed, sharpened blade fitted primarily for stabbing, weapons with a blade fitted primarily for stabbing, weapons with a blade longer than 3-1/2 **2 1/2** inches, folding knives with a blade that locks into place, and razors with an unguarded blade. (Education Code 48915)

4. Explosive and/or incendiary devices: pipe bombs, time bombs, cap guns, containers of inflammable fluids, and other hazardous devices.

5. Any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, carbon dioxide pressure, or spring action, or any spot marker gun. (~~Penal Code 626.10~~)

6. Any other dangerous device, instrument or weapon, especially those defined in Penal Code 12020, including a blackjack, slingshot, billy, nunchaku, sandclub, sandbag, metal knuckles, or any metal plate with three or more radiating points with one or more sharp edges designed for use as a weapon.

7. Any imitation firearm, defined as a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (~~Education Code 48900~~)

Any employee may take any weapon or dangerous instrument from the personal possession of a student while the student is on school premises or under the authority of the District. (Education Code 49331, 49332)

(cf. 5145.12 – Search and Seizure)

If an employee knows that a student possesses any of the above devices, he/she shall use his/her own judgment as to the dangerousness of the situation and, based upon this analysis, shall do one of the following:

WEAPONS AND DANGEROUS INSTRUMENTS (Continued)

In determining whether to take possession of the weapon or dangerous instrument, the employee shall use his/her own judgment as to the dangerousness of the situation and, based upon this analysis, shall take one of the following actions:

1. Confiscate the object and deliver it to the principal **or designee** immediately.
2. Immediately notify the principal **or designee**, who shall take appropriate action.
3. Immediately notify school security, the local law enforcement agency and the principal **or designee**.

(cf. 0450 – Comprehensive Safety Plan)
(cf. 3515.3 – District/Police Security Department)

(cf. 4158/4258/4358 - Employee Security)

When informing the principal **or designee** about the possession or seizure of a weapon or dangerous device, the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of any **possession or** seizure.

The principal **or designee** shall report any possession of a weapon or dangerous instrument, including imitation firearm, to the student's parents/guardians by telephone or in person, and shall follow this notification with a letter.

The employee shall retain possession of the instrument until the risk of its use as a weapon has dissipated or, upon the request of the student's parent/guardian, until the parent/guardian appears and personally takes possession. (Education Code 49331, 49332)

Regulation		CULVER CITY UNIFIED SCHOOL DISTRICT
Adopted:	October 9, 2007	Culver City, California
<u>Regulation</u>		
<u>Reviewed:</u>	<u>February 28, 2012</u>	

WEAPONS AND DANGEROUS INSTRUMENTS

~~The Governing Board desires students and staff to be free from the fear and danger presented by firearms and other weapons.
(cf. 3515.3 - District Police/Security Department)~~

The Governing Board recognizes that students and staff have the right to a safe and secure campus free from physical and psychological harm and desires to protect them from the dangers presented by firearms and other weapons.

Possession of Weapons

The Board prohibits any person other than authorized law enforcement or security personnel from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, or at a school-related or school-sponsored activity away from school, or while going to or coming from school.

(cf. 3515.3 - District Police/Security Department)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.3 - District Police/Security Department)
(cf. 5116.1 - Intradistrict Open Enrollment)
(cf. 5131 - Conduct)
(cf. 5138 - Conflict Resolution/Peer Mediation)

Under the power granted to the Board to maintain order and discipline in the schools and to protect the safety of students, staff and the public, any school employee is authorized to confiscate a weapon, dangerous instrument or imitation firearm from any person on school grounds.

~~(cf. 0450 - Comprehensive Safety Plan)~~
 (cf. 4158/4258/4358 - Employee Security)

Students possessing or threatening others with a weapon, dangerous instrument or imitation firearm are subject to suspension and/or expulsion in accordance with law, Board policy and administrative regulations.

(cf. 5144 - Discipline)
 (cf. 5144.1 - Suspension and Expulsion/Due Process)
 (cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

~~The principal or designee shall notify law enforcement authorities when any student possesses a weapon or commits any act of assault with a firearm or other weapon. 20 USC 7151, Education Code 48902, Penal Code 245, 626.9, 626.10)~~

WEAPONS AND DANGEROUS INSTRUMENTS (Continued)

Notification of Law Enforcement Authorities

The principal or designee shall notify law enforcement authorities when any student possesses a firearm, explosive, or other prohibited weapon or dangerous instrument without permission, sells or furnishes a firearm, or commits any act of assault with a firearm or other weapon. (Education Code 48902; Penal Code 245, 626.9, 626.10; 20 USC 7151)

(cf. 3515.2 – Disruption)Possession of Pepper Spray

To prevent potential misuse that may harm students or staff, Students are prohibited from carrying tear gas or tear gas weapons such as pepper spray on campus or at school activities.

Zero Tolerance

State law requires the Superintendent or designee to immediately suspend and recommend for expulsion any student who brings a firearm to school. Unless the particular circumstances of a case indicate that the expulsion is inappropriate, the ~~d~~District shall take similar action when students knowingly bring any other weapons to school or participate in any fighting that inflicts serious bodily injury on another person.

In addition to a suspension and possible expulsion, these students shall be reported to law enforcement authorities for prosecution of Penal Code violations.

Reporting of Dangerous Objects

The Board encourages students to promptly report the presence of weapons, injurious objects or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

(cf. 5125 – Student Records)

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. **The Superintendent or designee shall also inform** ~~The strategy shall also provide a method of informing~~ staff, students and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

WEAPONS AND DANGEROUS INSTRUMENTS (Continued)

(cf. 5138 - Conflict Resolution/Peer Mediation)

Legal Reference:

EDUCATION CODE

35291 Governing Board to prescribe rules for discipline of the schools

48900 Grounds for suspension/expulsion

48902 Notification of law enforcement authorities

48915 Required recommended for expulsions

48916 Readmissions

49330-49335 Injurious objects

PENAL CODE

245 Assault with deadly weapon

417.4 Imitation firearm; drawing or exhibiting

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razor or stun gun; bringing or possessing in school or on school grounds; exception

~~653k Soliciting a minor to commit certain felonies~~

~~12001 Control of deadly weapons~~

~~12020-12036 Unlawful carrying and possession of concealed weapons~~

~~12403.7 Weapons approved for self defense~~

~~12220 Unauthorized possession of a machinegun~~

~~12401 Tear gas~~

~~12403.7 Weapons approved for self defense~~

~~12403.8 Minors 16 or over; tear gas and tear gas weapons~~

~~12555 Imitation firearms~~

UNITED STATES CODE, TITLE 20

~~6301-7941 No Child Left Behind Act; especially:~~

~~7151 Gun-Free Schools Act~~

653k Switchblade knife

16100-17350 Definitions

22810-23025 Tear gas weapon (pepper spray)

25200-25225 Firearms, access to children

30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 20

6301-7941 No Child Left Behind Act, especially:

7151 Gun-Free Schools Act

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, Third Edition, October 2011

CALIFORNIA DEPARTMENT OF EDUCATION COMMUNICATIONS

WEAPONS AND DANGEROUS INSTRUMENTS (Continued)

0401.01 Protecting Student Identification in Reporting Injurious Objects

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Guidance Concerning State and Local Responsibilities Under the Gun-Free Schools Act January 2004

WEB SITES

CSBA: [HTTP://WWW.CSBA.ORG](http://www.csba.org)

California Department of Education, Safe Schools: <http://www.cde.ca.gov/ls/ss>

National Alliance for Safe Schools: <http://www.safeschools.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Office of Safe and Drug Free Schools:

<http://www.ed.gov/about/offices/list/osdfs>

Policy

Adopted: February 4, 2003

Policy

CULVER CITY UNIFIED SCHOOL DISTRICT

Revised and Adopted: October 9, 2007

Culver City, California

Policy

Reviewed: February 28, 2012

BOARD REPORT

2/28/12

12.2

12.2 First Reading of Revised Administrative Regulation and New Board Policy 5141.31, Students – Immunizations

It is recommended practice that the Board of Education regularly review Administrative Regulations/Board Policies that are significant to the operation of the District.

The Revised Administrative Regulation and New Board Policy 5141.31, Students – Immunizations, incorporates amendments to the Health and Safety Code relating to vaccinations, that became effective July 1, 2011 and deletes the TB mandate for new students (kindergarten students and students in grades 1-12 who are new to California) that was rescinded by the Los Angeles County Board of Supervisors, effective for the 2012-2013 school year.

A revised Administrative Regulation and new Board Policy 5141.31, Students – Immunizations, are being presented for a first reading.

IMMUNIZATIONS

~~Upon enrollment, students must present evidence of full immunization against diphtheria, pertussis (whooping cough), tetanus, poliomyelitis, measles, mumps and rubella as documented by a physician, nurse or clinic in the manner prescribed by the State Department of Health. Students seven years old or older shall not be required to be immunized against pertussis or mumps. (Health and Safety Code 120335)~~

~~Upon enrollment after August 1, 1997, children entering school or a child care and development program at the kindergarten level or below shall also present evidence of immunization against hepatitis b. Children who have not reached the age of four years, six months shall also present evidence of immunization against hemophilus influenzae type b. (Health and Safety Code 3381)~~

~~Any student without such evidence shall be excluded from school until the immunization is obtained or until the student presents a letter or affidavit of exemption from his/her parent/guardian or physician. Exemption is allowed when the parent/guardian states in writing that immunization is contrary to his/her beliefs. Exemption is also allowed to the extent indicated by a physician's written statement describing the medical condition of the child and the probable duration of the medical condition or circumstances which contraindicate immunization. (Health and Safety Code 120365, 120370, 120375)~~

~~The district may conditionally admit a child with documentation from a physician that:~~

- ~~1. He/she has received some but not all required immunizations and is not due for any vaccine dose at the time of admission, or~~
- ~~2. He/she has a temporary exemption from immunization for medical reasons. (Code of Regulations, Title 17, Section 6000)~~

~~Continued attendance after conditional admission shall depend upon the student's receiving the remaining required immunizations according to schedule or when his/her temporary exemption ends.~~

~~(Title 17, Section 6000, 6020, 6035)~~

Notifications

~~In accordance with law, the Superintendent or designee shall notify parents/guardians of the rights of students and parents/guardians relating to immunizations. (Education Code 48980) (cf. 5145.6 - Parental Notifications)~~

~~When admission has been denied because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has two weeks in which to supply evidence of proper immunization or an appropriate letter of exemption. This notice shall refer the parent/guardian to the child's usual source of medical care.~~

IMMUNIZATIONS (Continued)

~~OPTION 1: If no usual source of medical care exists, the parent/guardian shall be referred to the County Health Department.~~

~~OPTION 2: If no usual source of medical care exists, the parent/guardian shall be notified that the immunizations will be administered at school. Immunizations shall not be given without parental consent.~~

(cf. 5113 – Absences and Excuses)

The Superintendent or designee shall provide parents/guardians, upon school enrollment, a written notice summarizing the state’s immunization requirements.

The Superintendent or designee shall not unconditionally admit any student to a District elementary or secondary school, preschool, or child care and development program nor advance a student to specified grade levels unless that student has presented documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases: (Health and Safety Code 120335; 17 CCR 6020)

- 1. Measles, mumps and rubella (MMR)**
- 2. Diphtheria, tetanus and pertussis (whooping cough) (DTP, DTaP, or Tdap)**
- 3. Poliomyelitis (polio)**
- 4. Hepatitis B**
- 5. Varicella (Chickenpox)**
- 6. Haemophilus influenza type b (Hib meningitis)**
- 7. Any other disease designated by the CDPH**

(cf. 5141.22 – Infectious Diseases)

(cf. 5148 – Child Care and Development)

(cf. 5148.3 – Preschool/Early Childhood Education)

The student’s immunization record shall be provided by the student’s health care provider or from the student’s previous school immunization record. The record must show the date that each dose was administered.

Exemptions

Exemption from immunization requirements is allowed when: (Health and Safety Code 120365, 120370; 17 CCR 6051)

IMMUNIZATIONS (Continued)

- 1. The student' parent/guardian states in writing that immunization is contrary to his/her beliefs.**

However, if there is good cause to believe that the student has been exposed to one of the communicable diseases listed above, the student may be temporarily excluded from school until the local public health officer is satisfied that the student is no longer at risk of developing the diseases.

(cf. 6141.2 – Recognition of Religious Beliefs and Customs)

- 2. The student's parent/guardian provides a written statement by a licensed physician that the physical condition or medical circumstances of the student are such that immunization is unsafe or is permanently not indicated, in which case the student shall be exempted to the extent indicated by the physician's statement.**

Exclusions Due to Lack of Immunizations

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or the student presents a letter or affidavit of exemption from his/her parent/guardian or physician to the Superintendent or designee.

(cf. 5112.2 – Exclusions from Attendance)

(cf. 6183 – Home and Hospital Instruction)

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days to supply evidence of proper immunization or an appropriate letter of exemption. (Education Code 48216; 17 CCR 6040)

This notice shall refer the parent/guardian to the student's usual source of medical care or, if the student has no usual source of medical care, then to the Culver City Youth Health Center or the county health department, or the parent/guardian shall be notified that the immunizations will be administered at school. Immunizations shall not be given without parental consent. (Education Code 48216)

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above, unless the student is exempt from immunization for medical reasons or personal beliefs. The student shall remain excluded from school until he/she has received another dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal. (17 CCR 6055)

IMMUNIZATIONS (Continued)

Conditional Enrollment

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that: (Health and Safety Code 120340; 17 CCR 6000, 6035)

- 1. He/she has received some but not all required immunizations and is not due for any vaccine dose at the time of admission.**
- 2. He/she has a temporary exemption from immunization for medical reasons.**

The school nurse or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses when they become due as specified in 17 CCR 6035.

The school nurse or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received. (Health and Safety Code 120375; 17 CCR 6070)

The school nurse or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law. (Health and Safety Code 120375, 120440; 17 CCR 6070)

(cf. 5125 – Student Records)

Regulation
reviewed: February 3, 1998

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

Regulation
Reviewed: February 28, 2012

IMMUNIZATIONS

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all District students against preventable diseases.

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 5141.22 – Infectious Diseases)

(cf. 5141.26 – Tuberculosis Testing)

(cf. 6142.8 – Comprehensive Health Education)

Each student enrolling for the first time in a District elementary or secondary school, preschool, or child care and development program shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

(cf. 5112.1 – Exemptions from Attendance)

(cf. 5112.2 – Exclusions from Attendance)

(cf. 5141.32 – Health Screening for School Entry)

(cf. 5148 – Child Care and Development)

(cf. 5148.3 – Preschool/Early Childhood Education)

Except to the extent otherwise authorized by law, each transfer student shall present evidence of immunization before he/she is admitted to school. Such evidence may include the child's personal immunization record from his/her authorized health care provider or his/her cumulative file from his/her previous school.

(cf. 6173 – Education for Homeless Children)

(cf. 6173.1 – Education for Foster Youth)

(cf. 6173.2 – Education of Children of Military Families)

The Superintendent or designee may arrange for an authorized health care provider to administer immunizations at school to any student whose parent/guardian has consented in writing. At the beginning of the school year, parents/guardians shall be notified of their right to provide consent for the administration of an immunization to their child at school. (Education Code 49403)

(cf. 5141.3 – Health Examinations)

(cf. 5141.6 – School Health Services)

(cf. 5145.6 – Parental Notifications)

IMMUNIZATIONS (Continued)

Legal Reference:

EDUCATION CODE:

44871 Qualifications of supervisor of health

46010 Total days of attendance

48216 Immunization

48853.5 Immediate enrollment of foster youth

48980 Required notification of rights

49403 Cooperation in control of communicable disease and immunizations

49426 Duties of school nurses

49701 Flexibility in enrollment of children of military families

HEALTH AND SAFETY CODE

120325-120380 Immunization against communicable disease, especially:

120335 Immunization requirement for admission

120395 Information about meningococcal disease, including recommendation for vaccination

120440 Disclosure of immunization information

CODE OF REGULATIONS TITLE 5

430 Student records

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 42

11432 Immediate enrollment of homeless children

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

Management Resources:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

California Immunization Handbook for Schools and Child Care Programs, July 2003

Guide to Immunizations Required for School Entry

Guide to the Requirements of the California School Immunization Law for Parents of Children in or Entering School or Child Care

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Department of Public Health, Immunization Branch:

<http://www.cdph.ca.gov/programs/immunize>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

U.S. Department of Education: <http://www.ed.gov>

Regulation

CULVER CITY UNIFIED SCHOOL DISTRICT

Reviewed: February 28, 2012 Culver City, California

BOARD REPORT

02/28/12

14.1a

14.1a Fifth Reading and Approval of Revised Board Bylaw 9323, Meetings and Notices

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Bylaw 9323, Meetings and Notices to reflect new language as recommended by the California School Boards Association and District council.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Revised Board Bylaw 9323, Meetings and Notices as presented.

Moved by:

Seconded by:

Vote:

MEETING CONDUCT

BB 9323

I. Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws-Bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

(cf. 9322 – Agenda/Meeting Materials)

- A. The Board president shall ~~conduct Board~~ be responsible for conducting the Board's meetings in accordance with ~~Board bylaws~~ the Board's Bylaws and procedures ~~that enable~~ for the purpose of enabling the Board to efficiently consider ~~issues~~ matters on the agenda and carry out the will of the ~~majority~~ Board.

(cf. 9121 – President)

- B. The Board ~~believe~~ believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:30 p.m. unless extended to a specific time determined by a majority of the Board present at the meeting. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

(cf. 9320 – Meetings and Notices)

II. Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board, or as otherwise required by law, or permitted by the Board's Bylaws with respect to purely procedural matters.

(cf. 9323.2 – Actions by the Board)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action. (Recommendation - this rule, while lawful, is inconsistent with case law in California, and other states, which generally provide that in the event of a tie vote, an abstention counts with the affirmative of the proposition. The cases say that if an elected official wants to prevent a matter from passing, he or she must do so by voting "no." This policy is sound and encourages responsible governance. Whether to retain or change the current language is a matter for the Board's discretion.)

III. Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's subject matter jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

A. In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. ~~1.~~ The Board shall give members of the public an opportunity to address the Board **on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of each the item of business to be discussed at regular or special meetings.** (Education Code 35145.5, Government Code 54954.3).

2. Members of the public who wish to address an item or items appearing on the Board's agenda for action will generally be permitted to address the Board at the time the agenda item is before the Board for consideration, subject to the time limitations set forth in this Bylaw. With respect to items agendized for discussion purposes only, the Board President shall determine the appropriate time to hear from members of the public.

a. An item agendized for action, is before the Board for consideration when there has been a motion and a second for the approval of the item. *(NB: This proposal assumes that before the Board begins the consideration of an agenda item, there is a motion and a second before discussion or deliberations begins. Not all boards proceed in this rather formal manner, but sometimes it is important to provide in a formal and predictable manner.)*

b. The Board President may determine at what point in the Board's deliberations with respect to an item agendized for action members of the public will be heard by the Board.

c. Members of the public, who have requested to be heard on an agenda item, must be allowed to address the Board before any vote relating to the item is taken, including any

motions that would delay the Board's consideration of the item.

d. Before an item appearing on the agenda may be disposed of for lack of a motion, or for lack of a second, members of the public who have requested to be heard on the item will be provided with the opportunity to address the Board on the item.

e. If the item has been removed from the agenda at the request of the Superintendent, or designee, but it is anticipated that the item will be returned to the agenda at a later date, the Board President may request that members of the public hold their comments until the item is returned for consideration at a subsequent meeting.

3. If a member of the public desires to be heard on one item appearing on the agenda, he or she will be allowed up to three minutes to address that item. This time may be extended in increments of thirty seconds by the Board President, absent objection by any other member of the Board. If the extension of time is objected to, then the matter shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to authorize the extension of a speaker's time. If the extension of time is not approved by a majority of Board members present, then the three minute limitation specified above shall apply.

4. The Board President may determine that in order to efficiently handle matters on the Board's agenda, members of the public who desire to be heard on an item or items appearing on the agenda, may be required to make their comments near the beginning of the public agenda portion of the meeting, absent objection by any other Board member. If there is an objection, the Board will immediately vote by hand to determine whether to change the point in the agenda at which members of the public will be heard with respect to agenda items. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to determine whether the point in the agenda at which members of the public will be heard may be changed as proposed by the Board President. (Education Code 35145.5, Government Code 54954.3)

5. If a member of the public desires to be heard on more than one item appearing on the agenda, he or she will be allowed up to a

total of ten minutes to address all desired agenda items at the time they are before the Board for action or discussion, with a maximum of up to three minutes per agenda item. As set forth below, this time may be shortened. Either the Board's parliamentarian or the Secretary to the Board shall be responsible for tracking the amount of time remaining for any given speaker

- a. The total amount of time that will be allocated for public speakers on any one agenda item will be up to twenty minutes. As set forth below, this time may be shortened, or extended. Either the Board's parliamentarian or the Secretary to the Board shall be responsible for tracking the total amount of time remaining on any agenda item, and subsequent speakers may have their time shortened as a result of the expiration of amount of time allocated for speakers to address the agenda item.
- b. With respect to public speakers addressing multiple agenda items, the time allocated to a speaker on any item may be extended in increments of thirty seconds by the Board President, absent objection by any other member of the Board. If the extension of time is objected to, then the question of whether to extend the speaker's time shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to authorize the extension of a speaker's time. If the Board does not approve the extension of time, the three minute and ten minute limitations shall apply.
- c. If the number of requests by members of the public to address multiple agenda items is determined by the Board President to be sufficiently large that the Board may not be able to address all items on the agenda within the time limits established for Board meetings in this Bylaw, the total time allocated to individual speakers seeking to address multiple agenda items, as set forth above, may be shortened by the Board President, absent objection by any other member of the Board.
- d. If any member of the Board objects to either the shortening of the total amount of time allocated per speaker, or to the specific amount of time allocated to the agenda item, then

the matter shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the

meeting, a simple majority of the quorum is sufficient to authorize the shortening of the total time allocated to each speaker as proposed by the Board President, or to establish specific time limits per speaker or per agenda item as proposed by the Board President.

B. Public Speakers Addressing the Board on Issues Not on the Agenda

1. Members of the public may address the Board with respect to matters not appearing on the agenda, so long as the matter is within the subject matter jurisdiction of the Board. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)
2. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
3. If a member of the public desires to be heard on a matter not appearing on the agenda, he or she will be allowed up to three minutes to address the Board. This time may be extended in increments of thirty seconds by the Board President, absent objection by any other member of the Board. If the extension of time is objected to, then the matter shall be immediately submitted to a vote by the raising of hands. If less than all members of the Board are present at the meeting, a simple majority of the quorum is sufficient to authorize the extension of a speaker's time. If a majority of members present do not vote to extend the speaker's time, the three minute limitation shall apply.
4. The total amount of time that will be allocated for public speakers to address matters not appearing on the agenda, but that are within the Board's subject matter jurisdiction, will be a maximum of twenty minutes. As set forth above with respect to speakers addressing agenda topics, this time may be shortened, or extended in the same manner provided above for public speakers addressing agenda items. Either the Board's parliamentarian or the Secretary

to the Board shall be responsible for tracking the total amount of time remaining for non-agenda speakers, and subsequent speakers may have their time shortened as a result of the expiration of amount of time allocated for speakers to address non-agenda items.

5. The Board's agenda will provide a time for members of the public who have not addressed the Board on non-agenda items within the last sixty days to address the Board at a time near the beginning of the Board meeting's public session. Members of the public who have addressed the Board on non-agenda items, shall address the Board following the Board Business portion of the agenda, subject to the time limitations and procedures specified above.

C. Members of the public who wish to address the Board will address the Board from the podium, unless other arrangements have been made in advance of the meeting through the Superintendent's office. Members of the public who address the Board without being recognized to do so by the President are out of order.

D. When a member of the public's time to speak has expired, and not been extended, he or she shall leave the podium immediately.

E. Members of the public who continue to speak after their time to do so has expired, or without having been recognized by the Board President are out of order.

1. If a member of the public either refuses to leave the podium or persists in engaging in conduct (as opposed to the content of their speech) which is disruptive of the Board's meeting, the Board President shall warn the member of the public that he or she is out of order and disrupting the meeting.

2. If, after warning the disruptive member or members of the public, the Board President may take such action as may be necessary to restore order to the meeting. In such event, the Board President may call for a voice vote to immediately call a recess of the meeting. If after returning from the recess, the disruption persists, the Board President may take such further action as he or she deems necessary to restore order to the meeting. Individuals whose conduct willfully disrupts a meeting of the Board are subject to arrest and removal pursuant to Penal Code Section 403 and Education Code Section 32210.

3. As may be appropriate, the Board President may, after warning disruptive members of the public in attendance at the meeting, ask for a voice vote of the Board directing that the meeting room be cleared pursuant to Government Code Section 54957.9.

- a. In this event, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)
- b. The Board may permit members of the public present who did not participate in the disruption to return to the meeting, after the room has been cleared.

a. ~~Consent agenda items are considered routine, requiring no discussion and are normally all approved at one time by the Board. However, a Board member or a member of the audience may have a question concerning a particular item and may request that it be withdrawn from the consent list.~~

b. ~~Action items are usually submitted to the board with a specific recommendation for action from the Superintendent. Normal Board procedure on action items includes: 1) receiving additional background information or analysis from the administration on the item proposed for action; 2) receiving comments from members of the audience so that the Board may receive information and reaction from the public. (Presentations by the public shall be limited to three minutes per person and twenty minutes per agenda item unless the Governing Board, by majority vote, agrees to extend the time.); 3) introducing a motion on the item by a Board member; 4) members of the Board introducing a discussion, asking questions of the Superintendent and/or other resource people; and 5) taking action on the item in question.~~

e. ~~Information items are generally included on the agenda for two reasons:~~

~~1. To solicit reactions from the Board and public on matters which may be presented to the Board for action at a later date; and~~

~~2. To provide presentations and information on a wide range of matters of interest to the Board of Education and public, but require no action.~~

~~Note: (Presentation by the public shall be limited to three minutes per person and twenty minutes per agenda item unless the Governing Board, by majority vote, agrees to extend the time.)~~

2. ~~At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. Those wishing to speak should complete a speaker's card and submit it to the Board president. Three minutes will be allotted members of the audience, for a total of twenty minutes during this portion of the agenda. Board members will be allotted fifteen minutes during this portion of the agenda. shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)~~

IV. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)

(cf. 9323.2 - Actions by the Board)

3. ~~Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)~~

A. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

B. 4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

~~5.~~ A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers will shall be allowed up to three minutes to address the Board on each agenda ~~or nonagenda~~ item. The Board shall limit the total time for public input on an agenda ~~each~~ item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

~~5.6.~~ The Board president may rule on the appropriateness of a topic. If a ~~the~~ topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

C. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) ~~In addition, the Board may not prohibit public criticism of district employees~~ No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified in any way. All charges or complaints against employees must comply with Board policy and regulations regarding employee notification and closed sessions of the Board. (Government Code 54954.2)

D. Whenever a member of the public initiates ~~makes~~ specific complaints or charges against an employee while addressing the Board, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy preference of the Board to hear such complaints or charges in Closed Session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure. However, the presentation of such complaints or charges to the Board by a recognized speaker shall not alone be grounds for declaring the speaker out of order. All speakers are subject to the requirements and conditions of this Bylaw.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 - Closed Session Purposes and Agendas)

~~6.7.~~ The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair president to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in

~~such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)~~

~~(cf. 9324 - Minutes and Recordings)~~

IV. Recording by the Public

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph or tape record open meetings without causing a distraction.

(cf. 9324 – Board Minutes and Recordings)

If the Board finds that noise, illumination or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

LEGAL REFERENCE:

Legal Reference:

Education Code

- 5095 Powers of remaining board members and new appointees
- 32210 Willful disturbance of public school or meeting a misdemeanor
- 35010 Prescription and enforcement of rules
- 35145.5 Agenda; public participation; regulations
- 35163 Official actions, minutes and journal
- 35164 Vote requirements
- 35165 Effect of vacancies upon majority and unanimous votes by seven member board

Government Code

- 54953.5 Audio or video tape recording of proceedings
- 54953.6 Broadcasting of proceedings
- 54954.2 Agenda; posting; action on other matters
- 54954.3 Opportunity for public to address legislative body; regulations
- 54957 Closed sessions**
- 54957.9 Disorderly conduct of general public during meeting; clearing of room

Penal Code

PENAL CODE

- 403 Disruption of assembly or meeting**

COURT DECISIONS

- McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275**
- Rubin v. City of Burbank, (2002) 101 Cal.App. 4th 1194**
- Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719**

ATTORNEY GENERAL OPINIONS

- 76 Ops. Cal. Atty. Gen. 281 (1993)
- 66 Ops. Cal. Atty. Gen. 336, 337 (1983)
- 63 Ops. Cal. Atty. Gen. 215 (1980)
- 61 Ops. Cal. Atty. Gen. 243, 253, (1978)
- 59 Ops. Cal. Atty. Gen. 532 (1976)
- 55. Ops. Cal. Atty. Gen. 532 (1976)**

Management Resources:
MANAGEMENT RESOURCES:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2005
Board Presidents' Handbook, rev. 2002
Maximizing School Board Governance: Boardsmanship

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>
California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw
Adopted: July 29, 1997

Revised: January 23, 2007

Culver City Unified School District
Culver City, California

BOARD REPORT

02/28/12

14.2a

14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #03-10-11

The Superintendent is recommending to the Board of Education that Case #03-10-11 be reinstated to attend public school.

Each student is required to complete his/her rehabilitation plan. Plans specify details for attendance, academic progress, counseling and appropriate behavior. This student has met or exceeded the conditions for reinstatement to attend a public school program.

RECOMMENDED MOTION:

That the Board approve the Reinstatement of Pupil Services Case #03-10-11 and that the student be allowed to attend a public school program in his district of residence.

Moved by:

Seconded by:

Vote:

BOARD REPORT

**2/28/12
14.2b**

14.2b Second Reading and Approval of Revised Administrative Regulation 5111.1, Students – District Residency

It is recommended practice that the Board of Education regularly review Administrative Regulations/Board Policies that are significant to the operation of the District.

On October 3, 2011, Governor Jerry Brown signed into law two bills related to residency requirements for school attendance. Assembly Bill (AB) 207, which became effective January 1, 2012, adds a new section to the Education Code (§ 48204.1) which requires school districts to review and revise their Administrative Regulations on District Residency and accept specific documents and representations from a parent or legal guardian as proof of residency. Before this law was enacted, districts had fairly broad discretion to determine what documentation to accept to establish residency. Under the new law, residency documentation must show the name and address of the parent or legal guardian within the school district and be updated on an annual basis.

A revised Administrative Regulation on Students, District Residency is being presented for a second reading and approval.

RECOMMENDED MOTION: That the Board approve the Revised Administrative Regulation 5111.1, Students – District Residency.

Moved by:

Seconded by:

Vote:

DISTRICT RESIDENCY

~~Prior to admission, all students living within the district must provide proof of residency.~~

~~(5111-Admission)~~

~~A student may establish residency by providing original current documents which verify that he/she lives with a parent/guardian within the district, is an emancipated minor living in the district, is in the court appointed care of a licensed foster home, family home, or children's institution within the district, or lives in the home of a care giving adult within the district. (Education Code 48204)~~

~~(cf. 5111.11-Residency of Students with Caregiver)~~

~~(cf. 5111.12-Residency Based on Parent/Guardian Employment)~~

~~(cf. 5111.13-Residency for Homeless Children)~~

~~The district shall retain a copy of the document or written verification offered as proof of residency. In addition, the district shall annually verify the student's residency and retain a copy of the document or written statement offered as verification. (Code of Regulations, Title 5, Section 432)~~

~~(cf. 5125-Student Records)~~

~~If a district employee reasonably believes that a parent/guardian has provided false or unreliable evidence of residency, the Superintendent or designee shall make reasonable efforts to determine whether the student resides in the district.~~

~~(cf. 5117-Interdistrict Attendance)~~

~~(cf. 6183-Home and Hospital Instruction)~~

~~District residency is not required for enrollment in a regional occupational center or program. (Education Code 52317)~~

Reference:

Legal Reference:

EDUCATION CODE

~~35351 Assignment of students to particular schools~~

~~48050-48053 Nonresidents~~

~~48200-48204 Persons included (compulsory education law)~~

~~48204.5 Districts adjacent to international border~~

~~48204.6 Evidence of residency~~

~~48206.3-48208 Students with temporary disability~~

~~48980 Notification of parent or guardian~~

~~52317 Admission of persons including nonresidents to attendance area~~

DISTRICT RESIDENCY (Continued)

FAMILY CODE

~~6550-6552 Caregivers~~

CODE OF REGULATIONS, TITLE 22

~~87001 Definitions~~

~~Management Resources:~~

CDE LEGAL ADVISORIES

~~303.95 Verification of residency, LO: 1-95~~

~~1115.88 Application of residency requirements for homeless children and youth, LO: 5-88~~

Criteria for Residency

A student shall be deemed to have complied with district residency requirements for enrollment in a district school if he/she meets any of the following criteria:

1. The student's parent/guardian resides within district boundaries.

(Education Code 48200)

2. The student is placed within district boundaries in a regularly established licensed children's institution, a licensed foster home, or a family home pursuant to a court-ordered commitment or placement. (Education Code 48204)

3. The student has been admitted through an interdistrict attendance option.

(Education Code 48204, 48356)

(cf. 5117 - Interdistrict Attendance)

(cf. 5118 - Open Enrollment Act Transfers)

4. The student is an emancipated minor residing within district boundaries. (Education Code 48204)

5. The student lives with a caregiving adult within district boundaries.

(Education Code 48204)

6. The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability. (Education Code 48207)

(cf. 6183 - Home and Hospital Instruction)

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

(cf. 6178.2 - Regional Occupational Center/Program)

DISTRICT RESIDENCY (Continued)

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980) (cf. 5145.6 - Parental Notifications)

Proof of Residency

The Superintendent or designee shall annually verify each student's district residency status and retain a copy of the document or written statement offered as verification in the student's mandatory permanent record. (5 CCR 432)

(cf. 5111 - Admission)
(cf. 5125 - Student Records)

Evidence of residency may be established by documentation showing the name and address of the parent/guardian within the district, including, but not limited to, any of the following: (Education Code 48204.1)

- 1. Property tax bill or property tax payment receipt**
- 2. Rental property contract, lease, or payment receipt (on official letterhead) issued within the last 45 days**
- 3. Utility service contract, statement or payment receipt received or postmarked within the last 45 days**
- 4. Pay stub with legal name and current address issued within the last 45 days**
- 5. Voter registration**
- 6. Correspondence from a government agency, other than Culver City Unified School District, issued, received, or postmarked within the last 45 days**

AND

- 7. Declaration of Residency executed by the parent or legal guardian of a pupil; or**
- 8. If the student is an unaccompanied youth as defined in 42 USC 11434a, a Declaration of Residency executed by the student; or**
- 9. If the student is residing in the home of a caregiving adult within District boundaries, a Declaration of Residency and an affidavit executed by the caregiving adult in accordance with Family Code 6552.**

Home visitation and/or other residency verification is part of a periodic process to confirm current residency status.

(cf. 5141 - Health Care and Emergencies)

The Superintendent or designee shall make a reasonable effort to secure evidence that a homeless or foster youth resides within the District, including, but not limited to, a utility bill, letter from a homeless shelter, hotel/motel receipt, or affidavit from the student's parent/guardian or other qualified adult relative.

DISTRICT RESIDENCY (Continued)

However, a homeless or foster youth shall not be required to provide proof of residency as a condition of enrollment in District schools. (Education Code 48853.5; 42 USC 11432) (cf. 6173 - Education for Homeless Children) (cf. 6173.1 - Education for Foster Youth)

Safe at Home/Confidential Address Program

When a student or parent/guardian participating in the Safe at Home program requests that the District use the substitute address designated by the Secretary of State, the Superintendent or designee shall use the substitute address for all future communications and correspondence and shall not include the actual address in the student's file or any other public record. The Superintendent or designee shall request the actual residence address for the purpose of establishing residency within District boundaries. (Government Code 6206, 6207)

(cf. 3580 - District Records)

Failure to Verify Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets District residency requirements. (Education Code 48204.1)

If the Superintendent or designee, upon investigation, determines that a student's enrollment or attempted enrollment is based on false or unreliable evidence of residency, he/she shall deny or revoke the student's enrollment. Before any such denial or revocation is final, the parent/guardian shall be sent written notice of the facts leading to the decision. This notice also shall inform the parent/guardian that he/she may provide new material evidence of residency, in writing, to the school's attendance office within 5 school days. The Superintendent or designee shall review any new evidence and make a final decision within 10 school days.

Legal Reference:

EDUCATION CODE

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance permits

48050-48054 Nonresidents

48200-48208 Compulsory education law

48356 Open Enrollment Act transfer, fulfillment of residency requirement

48853.5 Education of foster youth; immediate enrollment

Students

AR 5111.1(e)

DISTRICT RESIDENCY (Continued)

48980 Notifications at beginning of term

52317 Regional occupational program, admission of persons including nonresidents

FAMILY CODE

6550-6552 Caregivers

GOVERNMENT CODE

6205-6210 Confidentiality of residence for victims of domestic violence

CODE OF REGULATIONS, TITLE 5

432 Varieties of student records

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

0303.95 Verification of residency, LO: 1-95

OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Dear Colleague Letter, May 6, 2011

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Secretary of State, Safe at Home Program: <http://www.sos.ca.gov/safeathome>

Office for Civil Rights, U.S. Department of Education:

<http://www2.ed.gov/about/offices/list/ocr>

Regulation

CULVER CITY UNIFIED SCHOOL DISTRICT

Reviewed: January 20, 1998 Culver City, California

Regulation

Reviewed: February 14, 2012 and February 28, 2012

BOARD REPORT

**2/28/12
14.2c**

14.2c Approval is Recommended for Full-Day Kindergarten at El Marino Language School Beginning in the 2012-2013 School Year

Last year the Board of Education directed El Marino Language School to develop a full-day kindergarten program, to be consistent with kindergarten programs in all of the other CCUSD elementary schools.

El Marino Language School requests Board approval for full-day kindergarten to begin in the 2012-2013 school year.

RECOMMENDED MOTION: That the Board approve Full-Day Kindergarten at El Marino Language School Beginning in the 2012-2013 School Year.

Moved by:

Seconded by:

Vote:

BOARD REPORT

**2/28/12
14.2d**

14.2d Approval is Recommended for Transitional Kindergarten to Begin in the 2012-2013 School Year

A new law was recently passed in California which changes the age when children can begin kindergarten. Under this new law, children must turn 5 years old on or before November 1, 2012 to enroll in kindergarten for 2012-2013; on or before October 1, 2013 for 2013-14; and on or before September 1, 2014 for 2014-15 and each school year thereafter. Previously, children could be enrolled in kindergarten if they turned 5 years old by December 2.

The law also created transitional kindergarten, so the children who will be affected by this change, those with birthdays between November 2 and December 2, will have an opportunity to continue building their skills and abilities. Depending on space and funding availability, CCUSD may consider enrolling students who turn five between September 1 and November 1 in transitional kindergarten at parent request.

RECOMMENDED MOTION: That the Board approve Transitional Kindergarten to Begin in the 2012-2013 School Year.

Moved by:

Seconded by:

Vote:

BOARD REPORT

14.4a Approval is Recommended for the Adoption of the Culver City Unified School District Re-Opener Bargaining Proposal to the Association of Classified Employees for the 2011/2012 School Year

Government Code Section 3547 requires that all initial contract proposals from the Board of Education which relate to matters within the scope of representation shall be presented at a public meeting and shall thereafter be public record. Meeting and negotiating between the District and the employee organization (Association of Classified Employees) shall not take place on the initial proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and to express itself regarding the proposal at a public meeting. After the public has had an opportunity to provide input, the Board of Education shall adopt the initial proposal at a public meeting.

RECOMMENDED MOTION: That the Board adopt the Culver City Unified School District's Re-Opener Collective Bargaining Proposal to the Association of Classified Employees (ACE) for the 2011/2012 School Year.

Moved by:

Seconded by:

Vote:



Culver City Unified School District
Administration Building 4034 Irving Place Culver City, CA 90232-2810
(310) 842-4220

CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT REOPENER PROPOSAL
2011-2012 ACE NEGOTIATIONS

The Culver City Unified School District Governing Board hereby submits its reopener proposal for 2011-2012 negotiations with the Association of Classified Employees (ACE), and proposes to maintain the provisions of the current 2011-2012 classified collective bargaining agreement, except as follows:

ARTICLE 3 - DURATION AND TERMINATION

Extend the term of agreement through June 30, 2015.

ARTICLE 32 - WAGES

Discuss compensation related issues in light of the District and State budget.

Discuss the application of holiday pay for security employees.

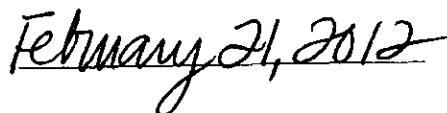
ADDITIONAL ARTICLE

CCUSD reserves the right to submit its second elected article during negotiations.

Submitted by:


Leslie Lockhart
Director of Human Resources

Date:



BOARD REPORT

15.1 Board Goals and Objectives Update

At the request of Board member Patricia G. Siever, the Superintendent will provide an update on the implementation of the Board's 2011-2012 goals and objectives.

**Culver City Unified School District
BOARD OF EDUCATION**

"Lifelong learning...filling the future with options"

MISSION STATEMENT

The Mission of the Culver City Unified School District, a diverse haven of excellence, is to ensure that each student possesses the academic and personal skills necessary to achieve his/her highest potential as a valued, responsible member of society by providing challenging, personalized educational experiences in a safe, nurturing environment and by fostering a passion for teaching and learning with committed parent and community involvement.

DISTRICT'S CORE BELIEFS

Each person deserves to be safe
Everyone deserves to be treated with respect
Honoring diversity makes us stronger
Peace is worth pursuing
The quality of life is determined by the harmony among emotional, physical, spiritual and intellectual pursuits
Everyone has a right to a belief system
Aesthetics is essential to life
We are responsible for ourselves and accountable to each other
Individuals have the right to express their views, opinions, and thoughts
The sense of family and belonging is integral to our lives
Everyone has the right to preserve his/her dignity
Each person has the capacity for goodness

**Annual Goals and Objectives
and
Implementation
2011-2012**

Until amended, the Culver City Board of Education will operate with the following goals:

Budget and Resource Development

- Explore, strengthen and utilize all potential revenue streams
- Coordinate District-wide expertise in the writing, acquisition and implementation of Federal, State and private grants
- Monitor and adjust budget priorities to maintain fiscal stability in response to the ongoing severe State/Federal education funding cuts.

Implementation

- Set budget priorities with input from all stakeholders by:
 - Measure EE Parcel Tax: Citizens' Oversight Committee
 - Formation of the Community Budget Advisory Committee (CBAC): By October, 2011:
Organizational meeting held: January 19, 2012
 - Hold community budget workshops: Begin in February 2012
- Provide training in effective leadership, site planning, and financial and resource management to school site councils:
 - Training was provided in Fall, 2011.

- Maintain the efficiency of business and financial operations by filling the vacant position of Director of Fiscal Services:
 - Position has been filled.
- Pursue resources to augment and support the instructional programs by collaborating with representatives from our supporting foundations, grant writers from West LA College, and community businesses:
 - Grant writing workshop held for PTA on 1/21/12.
 - Meetings held with Mark Pracher from WLA.
 - WLA Physics Professor Elizabeth Bell is collaborating with CCUSD teacher, Alex Davis, and the robotics team.
 - Support from foundations and other support groups such as Culver City Education Foundation, PTA and Booster Clubs, Sony, Fineshriber Foundation, Collins Foundation, Westfield, Rotary Club, Lions Club, Exchange Club, Music Center, etc. enable us to continue providing services such as professional development, classroom/technological materials, music, art, dance, film programs for students, academic support, etc.
- Begin capital projects to enhance CCUSD revenue stream:
 - Athletic Fields:
 - Environmental Soil Tests have been completed.
 - Architect will submit plans to DSA for plan check and approval by next week.
 - Elevators:
 - Elevator application plan has been filed with DSA for approval. It takes approximately six months for a plan check and approval.
 - Solar:
 - CSI Application has been accepted.
 - CCUSD was not a recipient of the AQMD grant.
 - Consultant will contact four vendors that responded to RFP to negotiate pricing and options.
 - Robert Frost Auditorium:
 - Parent representing ESC/Robert Frost parent group contacted Environmental Protection Agency (EPA) regarding concerns about asbestos and an asbestos management plan (AHERA) that was supposed to be completed in 1988. This report should have been retained at the district and at each school site.
 - ✓ CCUSD continues to look for an original report. State indicates that the report at the state level has either been destroyed or it is archived.
 - Our records indicate that in 1984 asbestos in Robert Frost Auditorium was removed.
 - Other documents indicate that asbestos abatement was completed for all sites during modernization.
 - An asbestos management report (AHERA) was completed in 2008, and has been conducted every 3 years, as is required.
 - CCUSD is in contact with the EPA representative on an ongoing basis regarding this issue
 - Due to this report to the EPA, the Robert Frost Auditorium project will be delayed

Students and Student Success

- Utilize information provided by administrative staff regarding student achievement data and the gap in achievement between various student populations to determine an appropriate course of action for teaching and learning.
- Expand options for Career-Technical education pathways for students in all secondary schools, including the continuation high school and adult school.

Implementation

- Professional Development Administration: August 2-4, 2011
 - Strategic Plan for Educational Services
 - Data Analysis
 - Working with Difficult People
 - Special Education
- Professional Development: August 31-September 2
 - K-5: Aim to Grow Your Brain; Science Concepts; EnVision Math; CST Data Analysis
 - CCMS: Data Analysis; Department and Team Meetings; Successmaker Training; Step Up to Writing
 - CCHS/CPHS/Independent Study: Data Analysis; Collaboration Meetings led by Administration and Teachers; Department Meetings
 - Special Education Professional Development
- Professional Development: Elementary Grade Level 2011-2012
 - We Tell Stories (Arts for All)
 - EnVision Math
 - UCLA Science
 - Training in supplemental ELD materials
 - ELA/Math Common Core Standards
- Professional Development for Administrators and Board: Facilitation Skills for Chaotic Times
- Provide release time for teachers to work together to analyze data and Galileo benchmark assessments:
 - Staff meetings
 - Minimum Wednesdays, release days provided
 - Grade level data analysis with principals, substitutes provided
- Conduct an "Academic Audit" to review instructional program, practices, curriculum and supportive materials for evidence of effectiveness in improving student achievement and closing the achievement gap:
 - September, 2011-June, 2012
 - Areas of success will be celebrated
 - Areas of concern will be addressed by Superintendent and Assistant Superintendent—
Educational Services
- Continue to update and revise the CCUSD Local Education Academic (LEA) Plan, the Title III Plan, English Language Learner Academic Plan, the Educational Services Strategic Plan to ensure high expectations, alignment to standards and appropriate instructional modifications for all students including, English Language Learners and students with special needs:
 - LEA Plan has been updated and will continue to be updated.
 - Educational Services Strategic Plan is in progress; action plan will be completed by June 2012.
- Update the school site improvement plans to ensure they are consistent with the LEA plan: September-October, 2011: Completed and Board Approved
- Work with the Regional Occupational Program (ROP) to expand the options in Career-Technical education for all secondary students

- Continue to develop a Response to Intervention (RTi) model at every school site: September 2011-June 2012
 - RTi models have been developed at every school site.
- Grant received from Department of Mental Health to implement Olweus in CCUSD schools

Learning/Academics

- Strengthen the English Language Learner programs using the dynamics of the cohort system (parents, students and teachers), and focus on English Language Learner pedagogies and methodologies
- Provide professional development for faculty and staff such as data analysis, including disaggregating data, Galileo benchmark assessments (K-12), differentiated instruction, small group reading instruction and cognitively guided instruction in math, intervention programs, and the utilization of grade level pacing guides that address standards-based instruction

Implementation

- Professional Development to address best practices and methodologies and support for administrators and teachers focused on English Language Learners: September, 2011-June, 2012
 - Carole Ferraud has provided Professional Development for staff and principals through workshops and on site visitations.
 - Pam Barrett has provided in class modeling for teachers and principals using Open Court to explicitly teach SDAIE and high engagement strategies.
- English Language Learner Specialists (3) work at each site with staff, students and parents: Ongoing
- Identify English Language Learners, including Long Term English Language Learners: August, 2011-June, 2012
 - Teachers and principals have identified these students and monitor their progress on a regular basis
- Provide release time for teachers to work together to analyze data, Galileo benchmark assessments and California English Learner Development Test (CELDT)
 - Grade level teams at the elementary level have been given release time to meet with the principal to analyze data and to see what standards need to be re-taught, and which students need more support on certain standards.
 - Secondary teams and grade levels meet during collaboration time to analyze data and to see what standards need to be re-taught, and which students need more support on certain standards.
- Provide intervention programs such as Successmaker, and Odyssey 2010-2012
 - Successmaker is being used at all elementary schools and CCMS.
 - Odyssey was implemented this summer at CCHS in the area of math. CCHS has purchased this program for other academic areas to provide intervention support. Culver Park will also use this program.
- Provide specially designed English Language Development (ELD) classes to focus on the unique needs of English Language Learners and Long Term English Learners, including academic language and writing: September, 2011-June, 2012;:
 - CCMS and CCHS have ELD classes to address the needs of these students.
 - CCHS has after school intervention classes for ELD students in CAHSEE preparation.
 - Elementary teachers use ELD curriculum for 30 minutes per day to address the needs of the ELD students.
 - Bi-lingual aides are provided to work with small groups.
- Continue to update and revise the CCUSD Local Education Academic (LEA) Plan, the Title III Plan, English Language Learner Academic Plan, the Educational Services Strategic Plan to ensure high expectations, alignment to standards and appropriate instructional modifications for all students including, English Language Learners and students with special needs: Quarterly for Title III Plan

- Continue parent education programs for the parents of English Language Learners: October, 2011-May, 2012
 - All English Language Advisory Committee (ELAC) and District English Language Advisory Committee (DELAC) meetings are held on a regular basis
 - Under the direction of all ELD specialists, parent education classes are provided at all school sites.
- English Language Learners are knowledgeable about the purposes of the CELDT and implications of their CELDT scores. They know what they need to do in order to reach reclassification criteria: August-September 2011
 - Teachers and others who are administering the CELDT test explain to each student the reason for the test and how the results of the test affect each student's placement in classes.
- Report annually to English Learner parents on their child's status on state testing, benchmark assessments and CELDT scores:
 - English Learner parents are informed of results at: parent conferences, ELAC, DELAC meetings.
 - A presentation regarding the CELDT test is offered to all ELD parents.

Staff/Personnel Quality

- Acknowledge and recognize, annually, faculty, staff and administrators who have demonstrated their commitment to the welfare of our District and students.
- Continue to recruit and retain certificated and classified staff who are committed to the concept that all students can learn.

Implementation

- Continue to recruit and select the most highly qualified personnel to support teaching and learning by using EdJoin, EdCal, Career Opportunity Sites: Ongoing
- Continue BTSA Induction Program: August, 2011-June, 2014
 - BTSA coordinator and support providers meet with BTSA candidates on a weekly basis
 - BTSA coordinator and support providers conduct monthly professional development for BTSA candidates
 - BTSA coordinator is working with the Beverly Hills BTSA coordinator on the BTSA review that will take place in the spring.
- Continue to have a framework for sound hiring and interviewing practices in place: Ongoing
- Continue to uphold the professional standards for all employees through the evaluation process: Ongoing
- Recognize and publicize the achievement and accomplishments of CCUSD faculty and staff through media such as the CCUSD Website, school newsletters, newspapers, *Culver Currents* and *Culver Currents in Print*, Internet sites: Ongoing
- Continue to work with the Culver City Education Foundation, Sony Pictures Entertainment and the Rotary Club to recognize the certificated and classified employees of the year: Ongoing
- Administrative Training Program:
 - Three sessions have been held on the following topics: Evaluation, Discipline and Budget.
- Work collaboratively with employee bargaining units to address students and student achievement.
- Human Resources staff with district support has established a wellness program for employees
 - Zumba classes will be provided for all interested district employees

Community Relationships/Partnerships

- Continue to strengthen the Board's relationship with the City Council which will allow both bodies to work collaboratively on shared/mutual interests.
- Explore and continue to build relationships with Culver City Businesses and the Art Community, to create innovative programs and opportunities for student who want to pursue vocational/workforce training.

Implementation

- Continue to meet with community leaders, fire and police chiefs, Chamber of Commerce, City Council, City Manager and other key City directors and employees: Ongoing
- Establish regular meetings with key City officials, including the CCUSD Board of Education and the City Council: Establish quarterly meetings
 - City has indicated that they will set up meetings after the April election
- Update Joint Use Agreement between Culver City Unified School District and the City of Culver City: June, 2011-June 2012
 - City has indicated that they will set up meetings after the April election
- Continue to meet with representatives of Sony, Arts for All, Arts Planning Committee, Music Center: Ongoing
- Increase opportunities to promote the district image and advocate for the district within the community by attending community events and meetings: Ongoing
- Continue to have a positive working relationship with the media by maintaining open, clear and consistent communication: Ongoing
- Community Advisory Groups: Environmental Sustainability Committee; ACE-Community.
- Facilitate understanding and ownership of our vision, mission and purpose as an organization dedicated to providing the best education for all children: Be visible at schools; Coffee and Chat with PTA and Booster Clubs: September, 2011-June, 2012; attend Council PTA meetings; attend other school/community meetings

System (Institutional) Effectiveness

- The Board's Annual Goals and Objectives go into effect (operative) at the beginning of each fiscal year, in July.

Implementation

- April: Board approves the draft of its Annual Board Goals and Objectives for the next (subsequent) fiscal year
- May: Board approves its Annual Goals and Objectives for the next (subsequent) fiscal year
- June: Board report regarding the progress of the Board's current year's Goals and Objectives
- July: The Board's annual Goals and Objectives for the new fiscal year are operative.

BOARD REPORT

02/28/12

15.2

15.2 El Marino Adjuncts

The parent group Advocates for Language Learning El Marino (ALLEM) has requested to agendaize information regarding parent volunteer programs and parent –provided services.

15.3 Call for Nominations for the 2012 CSBA Delegate Assembly Election

The Board will discuss nominations for the 2011 California School Boards Association Delegate Assembly.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **THURSDAY, MARCH 15, 2012**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2012 DELEGATE ASSEMBLY BALLOT
REGION 24
(Los Angeles County)

Number of vacancies: 8 (Vote for no more than 8 candidates)

Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014

**denotes incumbent*

- Darryl R. Adams (Norwalk-La Mirada USD)*
- Leighton Anderson (Whittier Union HSD)*
- Donald E. LaPlante (Downey USD)*
- Sylvia V. Macias (South Whittier SD)*
- Ann M. Phillips (Lawndale ESD)*
- Carol Raines-Brown (Inglewood USD)*
- Emma Sharif (Compton USD)*
- No other nominations were received; however, your board may vote to write in the name of a board member to fill this seat:

Name of Write-in Candidate

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

Region 24 – Sharon Stys, Director (South Whittier ESD)
17 Delegates (14 elected/2 appointed)

Below is a list of all the current Delegates from this Region.

Darryl R. Adams (Norwalk-La Mirada USD), term expires 2012
Leighton Anderson (Whittier Union HSD), term expires 2012
Jan Baird (South Whittier ESD), term expires 2013
Vivian Hansen (Paramount USD), term expires 2012
Donald E. LaPlante (Downey USD), term expires 2012
Maynard G. Law (ABC USD), term expires 2013
Sylvia V. Macias (South Whittier SD), term expires 2012
Catherine McCurdy (Hermosa Beach City ESD), term expires 2012
John McGinnis (Long Beach USD), appointed term expires 2012
Ann Phillips (Lawndale ESD), term expires 2012
Joseph Rivera (El Rancho USD), term expires 2013
Emma Sharif (Compton USD), appointed term expires 2012
Patricia Siever (Culver City USD), term expires 2013
Sophia M. Tse (ABC USD), term expires 2013
Ana Valencia (Norwalk-La Mirada USD), term expires 2013
Felton Williams (Long Beach USD), appointed term expires 2013

Counties

Los Angeles



CSBA

2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: Darryl R. Adams	CSBA Region/Subregion: 24
District or COE: Norwalk-La Mirada USD	years on board: 19 ADA: 201000
Contact Number: 562-305-7321	Email: Ed000us@aol.com
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? 2 years

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

- 1) Enabling and supporting school districts to maintain local control (when fiscal or academic difficulty occurs) The majority of boards who find difficulty down the bath could benefit from some assistance, but districts benefit from local governance and local accountability.
- 2) Become the advocate for all children of the state by articulating with the Governor, Superintendent of Public Instruction and State Legislature. We have had to file lawsuits to promote equity, challenge statewide funding and that falls on the lap of our administration.
- 3) Assist in empowering boards to be more effective through responsible leadership. As boards continue to evolve, some boards need development opportunities to think outside the box, understand their role from a governance perspective or to avoid stagnation. If we are not led effectively and responsibly, then we will lose the war.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Our district works extensively with LACOE, I am the senior member of my board and I have attended other board meetings in my region. I have served as the legislative liaison with CSBA and as a board member, led the effort to raise Graduation requirements, meet with teachers re: special education needs etc.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

As an individual that has a political science/journalism background, I can truly be an asset. In addition, I worked four years for Governor Jerry Brown prior to becoming a full time teacher and I am beginning to write a weekly education column with one of our local newspapers.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Darryl R. Adams Date: 1-6-12



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Leighton Anderson</u>	CSBA Region/Subregion: <u>24</u> / _____
District or COE: <u>Whittier Union High School District</u>	Years on board: <u>14</u> ADA: <u>14,000</u>
Contact Number: <u>(562) 698-9771</u>	E-mail: <u>leighton.anderson@bewleylaw.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>11 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Reducing the achievement gap through emphasis on educational success for all students.
2. Fiscal reform of school funding sources and mechanisms.
3. Independent advocacy for schools.

These priorities are important for CSBA because school board members are focused on student success. Too often, school districts are hampered by inadequate and overly restrictive funding sources and mandates. CSBA needs to be nimble as an independent voice for schools and students, without depending too much on coalition partners whose policy interests and goals may diverge from the best interests of students and schools.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I serve on the board of the Regional Occupation Program (ROP) joint powers agency in our area. I have served on the boards of local chambers of commerce, and am a board member and past president of a local symphony association, which provides admission-free classical music concerts for the community and music education in local elementary schools. I am active in a community service club among other organizations and activities.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have enjoyed my ongoing service as a member of the Delegate Assembly for 11 years. I have made contributions to the Association and Delegate Assembly as a member (currently) of the CSBA Nominating Committee and in the past as a member of the CCS Partnership Task Force on State Budget and Fiscal Reform, the Policy Platform Committee, the Federal Issues Council, and the Legislative Committee. Service in the Delegate Assembly creates an opportunity to promote the views and interests of school districts in this Region.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Date: 1/3/2012

LEIGHTON M. ANDERSON

BEWLEY, LASSLEBEN & MILLER LLP
13215 EAST PENN STREET, SUITE 510
WHITTIER, CA 90602-1797

TELEPHONE: (562) 698-9771

FAX: (562) 696-6357

E-MAIL: LEIGHTON.ANDERSON@BEWLEYLAW.COM

PROFESSIONAL EXPERIENCE

Partner in regional business-law firm (2003-current) principally engaged in business-litigation matters. Member of other law-firm partnerships or in solo practice (1982-2002). Member of American Bar Association, including Sections on Antitrust, Litigation and Section on Environment, Energy and Resources (SEER). Chair (1992-96) and Vice Chair (1990-91, 1996-2001) of SEER's Oil Refining & Marketing Committee, with responsibility for annual program, annual survey of legal developments and Internet technology matters. Author, *As Easy As ABC: Applying the Rule Against Secondary-Line Price Discrimination To California Intra-State Transactions*, *Competition* (Journal of Antitrust & Trade Regulation Section, State Bar of California), Summer, 1998.

EDUCATION

JURIS DOCTOR

1975-78

Columbia University Law School

New York, New York

Admitted to the law school under its "Advanced Interdisciplinary Legal Education" (AILE) program following third undergraduate year.

B.A., POLITICAL SCIENCE

1972-75

Claremont Men's College

(now, Claremont McKenna College)

Claremont, California

Nominated for immediate admission to Columbia University Law School pursuant to AILE program after junior year. Awarded B.A. degree, *magna cum laude*, in 1976, after completion of first law school year.

PERSONAL

- Married 29 years. Three children, ages 27, 25 and 21, and two granddaughters.
- Board of Trustees (1997-current), Whittier Union High School District.
- Board of Trustees (2005-current), Tri-Cities Regional Occupational Program
- Member, California School Boards Association (CSBA) Delegate Assembly (2000-current); CSBA Nominating Committee (current), Legislative Committee (2002-2004); Federal Issues Council (2005-2006); Policy Platform Committee (2007); CCS Partnership Task Force on State Budget and Fiscal Reform (2009-2010)
- President (2001-03) and Board of Directors (1997-current), Rio Hondo Symphony Association.
- President (2005-current) and Board of Directors (1999-2009), Santa Fe Springs Chamber of Commerce.
- Board of Directors (1999-2005, 2007-current), Whittier Area Chamber of Commerce.
- Volunteer General Counsel to several non-profit organizations in local area.
- Member, Pasadena Tournament of Roses Association (1989-current).



CSBA

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Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Donald E. LaPlante</u>	CSBA Region/Subregion: <u>24</u> / _____
District or COE: <u>Downey Unified School District</u>	Years on board: <u>32</u> ADA: <u>22,000</u>
Contact Number: <u>562-928-8756</u>	E-mail: <u>donlaplante@alumni.usc.edu</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>26</u> years

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My initial temptation was simply to say finance, finance and finance. California needs a rational school finance system. This is and has been a major priority of the Association for the last several years. Prop. 98 can no longer be the ceiling.

The re-authorization of the Elementary and Secondary Education Act (No Child Left Behind) needs to be rewritten to support public schools and not penalize them. Until the federal government delivers on its 45 year old promise to provide 30% of the funds for special education instead of the about 8% it now provides, Washington should stay out of dictating.

A way needs to be found to integrate the common-core standards into California's already high academic standards. The Association has been a leader for many years in supporting accountability and high achievement for our students.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I have been involved in our local trustees organizations, including the Cerritos Area Trustees and the Los Angeles County School Trustees Association.

I served in all of the officer positions of the Los Angeles County Scholl Trustees Association, including serving as President in the 1997-1998 school year.

I continue to regularly attend the Association meetings and serve on the Board of Directors as a Past President.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have regularly attended various CSBA conferences and Legislative Action meetings. I have also served as a Governmental Relations Chair for CSBA for a number of different legislators over the past decade. I have fully participated in the CSBA Delegate Assembly meetings and the regional caucus meetings during my 26 years of service as a delegate.

I have been very honored to serve both Region 24 and CSBA by serving as the Parliamentarian for the CSBA Delegate Assembly for the past ten years. I would appreciate the opportunity to continue to serve my fellow Board members from Region 24 and the Association as a member of the Delegate Assembly for the next two years.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Donald E. LaPlante

Date: January 6, 2012

Donald E. LaPlante

Vice President, Board of Education

Downey Unified School District

Donald E. LaPlante, a member of the Board of Education of the Downey Unified School District representing Trustee Area #4, has served on the Board since December 1979. He has been elected to nine terms, having been elected in 1979, 1983, 1987, 1991, 1995, 1999, 2003, 2007 and 2011.

While a member of the Board of Education, he has served five times as President of the Board. He has also served six times as Vice President and as Clerk. He served as a member of the Audit Committee for over 15 years and also served for many years on the Budget Committee.

Mr. LaPlante has also been actively involved in school board organizations during his time on the Board. He has been elected by his colleagues in the southern part of Los Angeles County to the Delegate Assembly of the California School Boards Association thirteen times and has served as a member of this body for 26 years. For the last ten years, he has served as Parliamentarian for the Delegate Assembly meetings.

During 1997-1998, he served as President of the Los Angeles County School Trustees Association, representing all of the almost 500 school trustees in the county. Prior to that he served as Vice President, Secretary/Treasurer and as a director of the Los Angeles County School Trustees Association. He continues to serve as a member of the Board of Directors as a Past President.

Professionally, Mr. LaPlante retired from teaching English and history for the Duarte Unified School District. He taught at the seventh and eighth grade level for twenty years. He received three awards from the PTSA at Northview Intermediate School in Duarte for service to the school and the students, including a Continuing Service Award. He holds credentials for the teaching of English and social science and is certified to provide instruction to limited-English students. He also holds a credential in school administration.

A graduate of the University of Southern California with majors in political science and journalism, he also holds a master's degree in educational leadership from Point Loma Nazarene University. He did work for his teaching credential at California State University, Long Beach.

Prior to becoming a teacher, Mr. LaPlante held managerial positions in the printing industry for over 12 years. He has lived in Downey for over 50 years and is a graduate of Warren High School in Downey. He was honored by the Downey Unified School District in 2007 when it named the new science building on the Warren High School campus as "Donald E. LaPlante Hall."



CSBA

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Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Sylvia V. Macias</u>	CSBA Region/Subregion: <u>24</u> / _____
District or COE: <u>South Whittier School District</u>	Years on board: <u>12</u> ADA: <u>3,432</u>
Contact Number: <u>562-944-6231</u> <u>562-9418802</u> Home	E-mail: <u>svmacias70@aol.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>4 yrs.</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Quality Education
2. Safety for Children
3. Budget - Money

They are important to the Association because our students **DESERVE** a quality education. They should not be the subject to the sacrifices that the State is demanding local districts to make. With so much uncertainty out there, we need to make sure our schools are safe for our children. Campus safety and Internet safety is a must! We must fight hard to keep the budgets for dwindling and fight for more funds and grants. When is enough going to be enough?

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I have been involved with the PTA for 17 yrs. During this time, I have served as a Unit PTA President, Council PTA President and as a PTA Area Advisor. I have served or am currently serving on numerous committees and councils including: School Site Council, Bilingual Advisory Committee, District Advisory Committee, Rio Hondo JC Parent Advisory Committee for the South Whittier School District, Advisory Committee for the South Community Resource Center, Whittier Union High School Bond Committee, Wellness Advisory Committee. I successfully co-chaired two bond measures, Measure I and Measure W, in the South Whittier School District. I have completed my Masters in Governance Program.

During my tenure as a board member since 2001, I have attended several CSBA Education Conferences. I attended CSBA Legislative Action Conference and Wellness Conference. I have served on the Nominating Committee for the Los Angeles County School Trustees Association.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I am interested in continuing to serve on the CSBA Delegate Assembly because I strongly believe in the commitment to the strengthening of education for our children. I have enjoyed being a school board member. I want to expand my responsibilities and become a stronger advocate for the California School Board Association. I welcome the opportunity to become a Delegate Assembly partner. I believe we can make every child successful.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Sylvia V. Macias Date: December 20, 2011

SYLVIA VIERA MACIAS BIOGRAPHY

- **Married 37 years; one son age 25**
- **Member of the Board of Education for South Whittier School District (SWSD); Whittier, California. Elected in 2001**

- **President (2003, 2007 & 2008)**
- **Vice President (2002)**
- **Clerk (2005)**
- **Member of the California School Board Association (CSBA 2001 – present)**
- **Graduated from the California School Board Association – Masters in Governance Program - 2008**
- **Co-Chair a successful school bond for SWSD - Measure W (1998 \$15 million bond with matching state funds of \$15 million. 84% "yes" vote 1998**
- **Co-chair Measure I school bond (2004 \$7.5 million; 77% "yes" vote)**
- **Served on Whittier Union High School District School Bond Committee - \$98 million successful bond**
- **Member of the CSBA Delegate Assembly (2008 – present)**
- **Member of SWSD Wellness Committee (2007 – present)**
- **Involved in Legislative Advocacy – school board local level and through California State PTA – (CSPTA)**
- **Governmental Relations Chairman – Senator Ron Calderon 2008 – Present**
- **Member of the Community Advisory Committee – SWSD**
- **Member of the Pupil Transportation Committee – Whittier Union High School District – 2006, 2007, 2009**

- **California State PTA**
- **Served as Council President (Whittier-Pico Rivera Council PTA (WPRC) – 1998-2000**
- **Council PTA Area Advisor – 7 years**
- **Served on Board of Directors – WPRC/PTA (numerous years)**
- **Served on Thirty-Third District PTA- Council President Representative (1998 -2000)**
- **Served as Thirty-Third District PTA Liaison - Bilingual**
- **PTA Unit President – 3 years @ Howard J. McKibben Elementary, Whittier, CA**
- **Served as Unit President @ California High School, Whittier California (2 years 1998-2000)**
- **Served numerous positions at Unit Level and Council for over 17 years(CPTA Organization)**
- **Member of Rio Hondo Jr. College Parent Advisory Committee**
- **Member and served on Community Resource Center Advisory Committee – Made decisions on programs that would be part of this facility**
- **Served for the Hispanic Outreach Taskforce Committee (HOT)**

- **Served numerous committees for numerous years for the South Whittier School District;**
- **School Site Council**
- **District Advisory Committee**
- **Bilingual Advisory Committee**
- **Boundary Advisory Committee**
- **Budget Advisory Committee**



CSBA

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Name: <u>Ann M. Phillips</u>	CSBA Region/Subregion: <u>24</u> / _____
District or COE: <u>Lawndale Elementary School District</u>	Years on board: <u>18</u> ADA: <u>5,780</u>
Contact Number: <u>310-938-2396</u>	E-mail: <u>annmphilips1224@gmail.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>17 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My first priority is an equitable education for all students regardless of the environment from which they come. The second priority is adequate funding to ensure that all students receive the equitable education. The third priority is to continuously update CSBA's Policy Platform so that staff members of CSBA as well as government officials can have a reference to the philosophy of the school boards in California.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Since 1987, I have been a member of the PTA and I continue to be an active member of the Lawndale PTA Council which serves the families of the Lawndale Elementary School District and Centinela Valley Union High School District. I am the secretary for the District Parent Advisory Committee and the District English Learner Advisory Committee which meet together several times a year. On a quarterly basis, I participate in area luncheons which include the leaders of the city of Lawndale, Lawndale Elementary School District, and Centinela Valley Union High School District.

On the county level, I am a past president of the Los Angeles County School Trustees Association and I continue to be active at the meetings.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have strong beliefs that children can succeed regardless of their background or socio-economic status. It gives me joy and fills me with pride when I see our students improve academically, but also when I see their home lives getting better as a result of our efforts to bring access to services such as vision, dental and health care. As a member of the Delegate Assembly I can not only learn from others to continue better serving our students, but I can also share our District's best practices so others can benefit from them.

My discerning lens when making decisions is first and foremost determined by what is best for children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Ann M. Phillips Date: 01/09/12

Ann M. Phillips
Candidate for CSBA Delegate Assembly
Region 24

Educational Leadership

Experience: Member, Lawndale Elementary School District Board of Trustees for 18 years
Elected CSBA Delegate: 17 years

Education: El Camino Community College
University of Phoenix, AA Accounting

Employment: HR Director and Accountant - Trinity Lutheran Church

Personal: Widowed, four children and six grandchildren

I became involved with public education when my first child began school in 1987. I truly believe that the success of the child is with the teamwork of the family, child, and school. School Board members are the part of the teamwork that can represent all parts of this successful team. Whether it's at our local level or at the state level, we must continue to support our students and ensure that they acquire the necessary knowledge and skills to become responsible adults. Times have changed, family situations have changed, standards have changed, but the "child" has not. Children are young people with a future and it is up to all of us to see that they are prepared for it. ALL of the needs of ALL of the children need to be met. CSBA continues to address these needs through the Policy Platform, leadership skills, and governance standards.

I have been honored to be a Delegate for CSBA and I commit to continue my efforts to communicate with Region 24 districts and would be proud to continue to serve the School Boards and the children of California for the next two years.



CSBA

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Name: <u>Mrs. Carol Raines-Brown</u>	CSBA Region/Subregion: <u>24</u> / <u> </u>
District or COE: <u>Inglewood Unified School District</u>	Years on board: <u>5 years</u> ADA: <u>13,700</u>
Contact Number: <u>323-753-5437</u>	E-mail: <u>gcrbrown@aol.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? <u> </u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

As a CSBA delegate assembly member, my top three priorities would be (1). Parent Engagement/Parent Involvement: Bridge the gap for social and educational change in Parent Involvement and Parent Engagement. Parents need support, educational training and programs in place to help Families (foster parents, grandparents raising grandchildren & relative caregivers) navigate through the educational system. "It takes a village to raise a family." The public schools are an important factor to the structure and foundation of this village. (2). Collaboration, Partnership & Dropouts: To collaborate & partner with other California school board members to set policies to eradicate the disproportionate number of student Dropouts in our California schools, community and to develop a strategic plan of action for student retention, recovery and to help rebuild lives for children and families in public schools. (3). Funding Issues: Advocate to increase revenues and repayment of deferrals back to each school district. "The quality of Life & Education is a human mandate and through these priorities we unite as One Voice to advocate for the Civil and Educational Right for every student.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

As an IUSD Board member, I am actively involved and have created the Inglewood Unified School District Newspaper, Parent Centers District wide for all schools, established relationship with 20th Century Fox Animagation Art Camp and with Fox Studios & Motion Pictures, "IUSD's Annual Holiday Reading Series", "Pressing Toward the Goal Against All Odds Scholarship & Community Awards Luncheon for graduating Seniors, IUSD's Annual Parent and Family Summit for Pre-K-12th grade. (Attracting over 3000 participants yearly) Parent, Family, District, Community Summit and Job Fair with South Bay Workforce Investment Board, Inglewood Chamber Police & Fire Luncheon. Appointed as representative to the Los Angeles County School Trustees Association (LACSTA) for the 2011/2012 school year. Executive Board Member of LACSTA and the National Dropout Prevention Center Network, Clemson University, Board Member, National Council on Educating Black Children 2010/2014, Los Angeles County Committee on School District Organization, Chair, State and Federal Legislation Representative. Board Member Inglewood Chamber of Commerce Education & Governmental Relations. Head Start, California Urban School Districts and IUSD Construction Oversight Committees 2007-2008.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Supporting the vision and mission of CSBA as a member of the Delegate Assembly would truly afford me the opportunity to enlarge the territory and scope in "Making A Difference" for all Children & Families in public education, academically, socially, through educational reform, policies and procedures, student growth, and program service development. Since being elected to the IUSD Board of Education in 2007, and as a 2008 CSBA Masters in Governance Graduate, I have always had the desire and determination to serve as a CSBA delegate. The trainings received and relationships developed with other great school board members and leaders in education has been a rewarding and life changing experience for me. My commitment is to Learn, Grow, Help other governance teams and to continue to "Fight the Good Fight of Faith", for at risk youth, foster youth, educational funding, parents and to make life better for all children in public education and to finish the course. "Making A Difference, One Child At a Time."

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Carol Raines-Brown Date: 1/6/12

Carol Raines - Brown

401 S. Inglewood Ave
Inglewood, CA 90301
(323) 753-KIDS (5437)

Community Involvement

- National Dropout Prevention Center Network, Clemson University, Board Member
- Inglewood Area Chamber of Commerce & Education Committee, Board Member
- Los Angeles County School Trustee Association (LACSTA) Executive Board Member
- Los Angeles County Committee on School District Organization Representative
- National Council on Educating Black Children, Board Member

Champion Causes

- Inglewood Unified School District Newspaper
- "Pressing Toward The Goal Against All Odds Scholarship & Community Awards Luncheon"
- Inglewood Unified School District Annual Parent & Family Summit
- Inglewood Unified School District Annual Holiday Reading Series

Vision

Making A Difference for all Children & Families in public education, academically, socially, through educational reform, policies and procedures, student growth and program service development.

"Showing Compassion & Making A Difference, One Child At a Time."

Inglewood Unified School District Board Member Seat Number 4

Mrs. Carol Raines-Brown coined the phrase "Parents + Students + Teachers + Community = Making a Difference Together"

Terms of Service • 2011-15 • 2007-2011

School Board Service

Mrs. Carol Raines-Brown was elected to the Inglewood Unified School District Board of Education on April 3, 2007 and is currently serving her second four year term. She was selected Board President 2008-2009 and Vice President for 2007-2008



Professional Experience

LONG BEACH CITY COLLEGE

Foster Kinship Care Education Instructor 2002 to Present

GRAND PARENTS AS PARENTS

Facilitator 2010 to Present

LOS ANGELES COUNTY

Court Appointed Special Advocate 2007 to 2011

SUPERIOR JUVENILE COURT

BACKGROUND

Mrs. Raines-Brown is a product of the Detroit public school system. She received her Bachelor's Degree in Music Education from Wilberforce University. She received an Honorary Doctorate of Letters in Religion from St. Stephens Bible College and is a certified Anger Management Specialist and certified Parent Liaison. Most recently, Raines-Brown successfully completed "Closing the Achievement Gap: Linking Families, Schools, and Communities through Complementary Learning" courses and certification from the Harvard Graduate School of Education. Since 1988, she has resided in Inglewood, where she operates her own foundations, "Adopt a Child Give a Gift" and the "Carol Raines-Brown Children's Ministry International." She is also actively involved in numerous church groups, child advocacy organizations, and foster care programs. In 2007, she championed the Carol Raines-Brown and Friends Holiday Reading Series and in 2010 the Inglewood Unified School District Holiday Reading Series reaching over 4,000 students. A staunch advocate for parent's and children's rights, Mrs. Raines-Brown is a national speaker and trainer for Children's Foster Care Rights and Grandparents As Parents. Currently, she is an instructor for the Foster Kinship Care Education at Long Beach City College.

Education & Training

Wilberforce University — Wilberforce Ohio **1984**

Bachelor of Arts (BA) Music Education,

St. Stephens Bible College

Honorary Doctorate (PhD), Religion **1994**

CSBA Masters in Governance Graduate , **2008**

Harvard University Graduate School of Education- **2007** - Certificate

"Closing The Achievement Gap, Linking Families, Schools & Communities Through Complementary Learning"

San Diego State University , Parent University - Parent Liaison Certificate **2009**



CSBA

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Name: <u>Emma Sharif</u>	CSBA Region/Subregion: <u>24</u> / <u> </u>
District or COE: <u>Compton Unified School District</u>	Years on board: <u>10</u> ADA: <u>26,000</u>
Contact Number: <u>(310) 722-3203</u>	E-mail: <u>emma.sharif@yahoo.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If you, how long have you served as a Delegate? <u>7 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

I have served on the Legislative Committee, assisted with adopting policy platforms and a graduate of the CSBA Masters in Governance Program. As a Delegate Assembly Member my top three priorities are: 1) Securing proper funding for all school districts, 2) Teacher Evaluations because this affects the quality of teachers in our classrooms and 3) Special Education impacts our bottom line funding because it has never been fully funded. The above referenced priorities are important to the Association because they impact the quality of education that we are able to provide our children.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I am involved with the District English Language Advisory Council (DELAC) and District Advisory Council (DAC). My involvement with these parent groups allow me the opportunity to speak with parents and make sure that the needs of parents and students are being met. I visit school sites, provide pertinent feedback to the Board as well as maintain a close relationship with the community. I have been able to view student/parent/community issues from all angles and, out of that has emerged larger issues that are shared with CSBA by way of my Director.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have served as a Delegate Assembly Member for over six years and have truly enjoyed working with my colleagues and advocating for the children. As a Board Member my Number #1 priority is the children. I am interested in returning as a Delegate Assembly Member so that I may continue advocating for all children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____

Emma Sharif

Date: 1/9/2012

EMMA SHARIF

In 2001, Emma Sharif was appointed to fill a vacant seat on the Compton Unified School District Board of Trustees. In 2003 she was elected to her first full term as a member of the Board of Trustees.

Emma Sharif, a native of Arkansas, has been a concerned, dedicated, enthusiastic, resident of Compton for more than twenty years. Ensuring the educational success and overall well-being of all Compton students has been her enduring passion. Her passion for student success has been illustrated in her work as a teacher and a youth development director. She has worked tirelessly to provide quality educational opportunities for each and every student in the Compton Unified School District.

Emma Sharif represents students and their parents in neighborhoods stretching from Compton to North Carson to the unincorporated areas of Los Angeles County. This includes the communities of East and West Compton, Rancho Dominguez, Rosewood, Enterprise, Mona Park, Stevenson Village, and Willowbrook.

Emma Sharif's dedication to the success of Compton's youth is reflected in her long and strong support of the "Beating the Odds" scholarship program which assists homeless and/or foster youth to acquire a college education. She models the importance of education for students through her continuing educational journey. Emma Sharif received her Bachelor's Degree in Political Science/Sociology from California State University Dominguez Hills and recently received a Master's Degree in Public Administration.

As a member of the CUSD Board of Trustees Ms. Sharif has demonstrated leadership by serving in a variety of Board positions including: President, Vice President, Clerk and Legislative Representative. Her association with the California School Board Association (CSBA) began in 2001. She has served as a CSBA Delegate since 2004. Emma Sharif's service as a CUSD Legislative Representative and CSBA Delegate has allowed her to impact statewide educational issues and serve as a positive voice for Compton students, families, and employees at the state level.

Emma Sharif's membership/associations are diverse, always underscoring her passionate support of Compton students and their families. These membership/associations include support of the Compton Unified School District Advisory Council (DAC) and the Compton Unified School District English Learners Advisory Council (DELAC). Additional membership/associations include The Concerned Citizens of Compton, The Compton Conservatory of Music and The National Association of University Women (NAUW).

Emma Sharif is dedicated to providing all Compton students with an excellent education.